The College of New Rochelle (CNR) seeks an Executive Director of Mission and Ministry to provide leadership in fostering vibrant, mission-centered dialogue, programs and activities for a diverse community, and this full-time, professional staff level position is available August 2015. CNR was founded in 1904 by the Ursuline Order and is an independent college which is Catholic in origin and heritage. It has experienced remarkable growth in its 111-year history, today enrolling over 3,500 women and men on six campuses in New Rochelle and New York City. Our academic programs are offered in four schools – School of Arts and Sciences (for women), School of New Resources (for adults, non-traditional), School of Nursing, and the Graduate School.

The Executive Director will have responsibility for developing programs that invite all members of the Community to a deeper understanding of the College's contemporary expression of Mission which is rooted in its Catholic identity and inspired by the Ursuline charism. Key Mission elements also include: an emphasis on the value of the liberal arts; a special commitment to the education of women; expanding educational access to populations historically underserved by higher education; and an emphasis on life-long learning.

She or he will promote the implementation and integration of such perspective into the decisions, policies, procedures, programs and activities of the College. She or he plans, coordinates, and executes a variety of programs that educate and engage students, administration, faculty, Board members, staff, alumnae/i and benefactors. These can include, but are not limited to: spiritual formation programs, orientation programs, lectures and panel discussions, retreats, peace and justice programs, Community celebrations and award ceremonies, opportunities for ecumenical and interreligious dialogue, and community service programs including domestic and international experiences. Working directly with the full-time Chaplain, the Executive Director ensures appropriate attention to the pastoral and spiritual needs of the College Community, particularly its students. She/he provides guidance and support for various student groups including the liturgical ministers, choir members, interfaith peer ministers and Ursuline Leaders. As the Office of Mission and Ministry is closely aligned with institutional planning efforts, the Executive Director reports to the Senior Vice President for Strategic Initiatives.

The successful candidate will possess the following knowledge, skills and abilities:

- Embrace a commitment to the Roman Catholic faith tradition, with a deep understanding of the Catholic intellectual tradition, Catholic social thought, and current issues in Catholic higher education;
- Possess the interpersonal skills necessary to engage effectively with a variety of constituent groups, building relationships and inviting collaboration;
- Demonstrate an ability to respond creatively and with flexibility to the evolving needs of a diverse College Community;
- Possess outstanding verbal and written communication skills, with expertise in delivering educational programs and presentations in various settings and modalities;
- Identify, collaborate with and expand a network of external partners to support Mission-based programs and activities.

**Minimum Qualifications:**

- Master's degree from an accredited institution with a solid foundation in theology, religious education, pastoral ministry or a related field;
- A comprehensive understanding of Catholic higher education history, trends, and issues;
- Must demonstrate a profound appreciation of the Ursuline history and charism and the capacity to integrate this legacy in on-going priorities;
- Substantial leadership experience managing people and projects, preferably in higher education setting.

Review of applications will begin immediately and continue until the position is filled. To apply, please submit electronically a letter of interest, curriculum vitae, and three letters of reference from individuals who can speak to your professional qualifications, to:

Ms. Jorie Kontos  
Assistant to the Senior Vice President for Strategic Planning Initiatives  
The College of New Rochelle  
29 Castle Place  
New Rochelle, New York  10805  
Email: jkontos@cnr.edu

The College of New Rochelle is a Catholic college in the Ursuline tradition and we welcome applicants from all backgrounds who can contribute to our unique educational mission. To learn more about the College, please visit our website at: www.cnr.edu.