



BOSTON COLLEGE LYNCH SCHOOL OF EDUCATION

..... PH.D. APPLICATION CHECKLIST

Detailed information on all of our application requirements is available on the LSOE website:

www.bc.edu/lsoe/gradadmission

If you have any questions during the application process, do not hesitate to contact the Office of Graduate Admission: 617-552-4214 or gsoe@bc.edu.

DEADLINES

To be considered for admission and potential scholarships, Ph.D. applicants are responsible for collecting and submitting all necessary application materials by the designated program deadline.

DECEMBER 1

Ph.D. Counseling Psychology (APA Accredited)
Ph.D. Curriculum and Instruction

JANUARY 1

Ph.D. Applied Developmental and Educational Psychology
Ph.D. Educational Research, Measurement, and Evaluation (ERME)
Ph.D. Higher Education

REQUIREMENTS

You can file the application form and submit your application fee payment online. You can also upload pdf versions of their personal statements, resume, and writing sample (if applicable) using the Agora Portal.

You must have a BC Username and password to log into Agora. If you did not receive these credentials after filing your application form, please contact the admissions office (credentials are received in an email within 48 hours after submitting the application form). All other supporting materials must be mailed to the following address:

Boston College, Lynch School of Education
Data Processing Center
P.O. Box 226
Randolph, MA 02368-9998

For applicants using FedEx or UPS, please use this address:

Boston College, Lynch School of Education
Office of Graduate Admission
Campion Hall 135
140 Commonwealth Avenue
Chestnut Hill, MA 02467

APPLICATION FORM

You should file the online application form first to create an admission file. After submitting the form, you should receive an email with your BC Credentials (Username and Eagle ID) that will allow you to log into our system and view your application status. You can also use your Eagle ID on any supporting application materials you mail to us. If you do not receive your credentials within 48 hours of submitting the form, please contact us.

APPLICATION FEE

A non-refundable application fee of \$65 is required for every graduate application you submit to the Lynch School.

The fee can be paid online after filing your application form, or by check (made payable to Boston College).

The fee is waived for Boston College Fifth-Year or Early Admit Program applicants. The fee is waived for applicants to our UCTC program. The fee is also waived for applicants currently involved in Teach for America, the Jesuit Volunteer Corps, the McNair Scholars Program, and the Institute for the Recruitment of Teachers.

PERSONAL STATEMENT

You can now upload a pdf version of your personal statement via the Agora Portal.

Your personal statement should be approximately 3 pages in length, double spaced. It should address your motivation for applying to the program and how your previous experience qualifies you for graduate work.

3 LETTERS OF RECOMMENDATIONS

Download a Letter of Recommendation Cover Form for each letter you plan to submit.

3 letters of recommendation are required of doctoral applicants, with at least two from academic sources (professors familiar with your academic work) and one or more from a practical or applied setting

You can now upload a pdf version of your resume via the Agora Portal.

RESUME

In addition to your academic history and relevant work experience, it is helpful for the review committee if you include the following information on your resume:

any teaching or counseling experience (and any licenses already held)

social justice related experience

if you possess language skills other than English (especially Spanish language skills)

any research experience or publications

Official transcripts, bearing the official seal of the institution and the signature of the registrar, are required for all previous post-secondary education. Photocopies are not accepted. We only require one copy of each transcript.

TRANSCRIPTS

If you are currently an undergraduate student and have been accepted to a program, you must send us a final transcript, showing all coursework, degree granted, and date of degree confirmation. Your offer of admission could be rescinded if we do not receive an official copy of this transcript before the beginning of your first term.

Applicants to the Ph.D. in Higher Education and the Ph.D. in Curriculum and Instruction must have completed a Master's degree by the start of entering the Ph.D. program. Our other Ph.D. programs will consider applicants with only a bachelor's degree.

STANDARDIZED
ADMISSION
TEST

The GRE General Test (the Lynch School's code is 3218) is required for all Ph.D. programs.

You can now upload a pdf version of your writing sample via the Agora Portal.

WRITING SAMPLE

Doctoral applicants are asked to submit one piece of work that demonstrates their writing ability. This writing sample may be an academic term paper, a published work in which you are the primary author, a training manual or curriculum that you have created, a clinical case formulation, or another representative sample of your writing.