
APPLICATION MATERIALS

LL.M. PROGRAM

Fall 2012



BOSTON COLLEGE
LAW SCHOOL

885 Centre Street
Newton, Massachusetts 02459
U.S.A.

11. Is English your native language? Yes No If not, what is your native language? _____

If English is not your native language, Boston College Law School requires the Test of English as a Foreign Language (TOEFL) as proof of your English proficiency.

TOEFL score(s) _____ Test date(s) _____

12. List all of your employment in law or related fields, and all of your full-time employment in any other fields. Please include a resume for additional positions.

DATES (MM/YY-MM/YY)	EMPLOYER	POSITION	REASON FOR LEAVING

13. Please submit a two-to-three page statement of purpose that describes your experience in legal practice and other law-related activities, your reasons for pursuing the LL.M. degree at Boston College, the fields(s) of law that you plan to study, and how completing the LL.M. will advance your professional objectives. You may supplement your statement of purpose by including a resume with your application.

14. It is the policy of Boston College Law School to assure fair and equal treatment in the admissions process and not to discriminate because of race; color; gender; age; religion; disability; national origin or ancestry; sexual orientation; and marital, family, or military status. Boston College Law School also prides itself on providing a legal education to those who have overcome significant obstacles in their lives. If there are economic, cultural or social factors that you have overcome that you wish us to consider in evaluating your record, please mark the following box and provide explanatory information on a separate sheet marked Question 15.

15. If your answer to any of the following questions is “yes,” please check the box and explain in detail on a separate sheet.
- a. Have you ever been placed on academic warning, academic probation, or conduct probation, or been dismissed or subjected to any disciplinary action from any college, graduate or professional school, law school, or professional licensing agency? Yes No
 - b.
 - 1. Are you currently charged with (note: we are not inquiring about arrests) any violation of law other than minor traffic violations with a fine of less than \$100.00 per violation? Yes No
 - 2. Have you ever been: 1. convicted of a felony and that conviction has not been vacated; 2. sentenced to imprisonment on conviction of any misdemeanor and that conviction has not been vacated; 3. convicted within the last five years of a misdemeanor (other than a first conviction of any of these misdemeanors; drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace) and that conviction has not been vacated? Note: Bar examiners may require other information that we are not permitted to seek under Massachusetts statutes. Yes No
 - c. Have you ever been compelled to curtail or discontinue your study or your work for a substantial period? Yes No

I certify that all statements made above and on all attachments to this application are accurate and complete to the best of my knowledge, and that this application and all attachments (other than recommendations and official documents) are solely the product of my own efforts. Should there be any change in the information provided, I will notify the Law School within 30 days. I understand that misrepresentation or omission may be the basis for denial of admission or dismissal from Boston College Law School. I enclose my application fee of \$75 payable to Boston College Law School. I understand that the application fee is not refundable and that all application materials become the property of the Law School.

Signature of Applicant _____ Date _____

Please tell us how you heard about our program:
 Internet Recruiting Fair Professor or Employer Other _____

APPLICATION INSTRUCTIONS

Eligibility requirements. There is one fixed eligibility requirement: applicants must have either (a) graduated from a U.S. law school that is approved by the American Bar Association, (b) obtained a full degree in law from a non-U.S. university or (c) be admitted to practice law in a country other than the U.S. Apart from this, we seek applicants from a variety of backgrounds and with a variety of legal and career interests. We are most interested in applicants from other countries who have completed their prior legal studies with high rank and who intend to return to their home countries to contribute to the legal profession.

Application for Admission. Your complete application is to include:

- Completed application form
- Resumé or c.v.
- Statement of purpose
- Two signed letters of recommendation
- Official transcripts with certified English translations
- TOEFL results
- Application fee \$75.

Which application to use. There are two possible ways to the LL.M. program: on paper, or electronically through the Law School Admission Council (LSAC) web site, www.lsac.org. We encourage you to submit the paper version of the application (using the pdf document you are currently reading), as long as (a) you plan to submit original paper recommendations and transcripts directly to us, **and** (b) you are asking the Educational Testing Service (ETS) to send your TOEFL score report (if required) directly to us. Further information on these conditions appears below.

If either of these conditions does **not** apply to you, please submit your application electronically through the LSAC web site. The electronic application (e-app) should be available beginning in October 2011. If you use the e-app, you must also use the LSAC LL.M. Credential Assembly Service, including the International Transcript Authentication and Evaluation Feature. NOTE: the LSAC charges applicants \$200 for this service, plus \$15 for each school to which you wish to send an application. These charges are in addition to Boston College Law School's \$75 application fee.

The instructions below apply only to applications submitted in paper form. Comparable instructions for submission of an e-app are available at the LSAC web site.

Application Deadline. If you are applying for enrollment for Fall 2012, the application deadline is **April 1, 2012**. We will consider applications received after this date, but only on a space-available basis. We will begin making admissions decisions in January 2012, so we strongly encourage you to submit your application well before the stated deadline. We expect to have made most admissions decisions by May 15, 2012.

All materials should be sent to:

LL.M. Office
Boston College Law School
885 Centre Street
Newton, MA 02459
U.S.A.

Application Fee. A nonrefundable payment of U.S. \$75 must accompany the application; this is not deductible from tuition. The fee may be paid in the form of a postal money order, traveler's checks or check drawn on a bank located in the U.S. All payments should be denominated in U.S. dollars and made payable to Boston College Law School. If none of these forms of payment is available to you, please contact the LL.M. Office.

Official Transcripts. You must submit original or certified copies of official transcripts from all colleges, universities and graduate and professional schools you have attended. These transcripts should show all courses taken, marks earned, and degrees or certifications received from each institution. If the transcripts are not in English you must also include a certified English translation. Transcripts may be either (a) sent directly by the educational institution to the LL.M. Office, or (b) provided by the educational institution to you **in a sealed envelope**, then sent to us with your other paper application materials.

English Language Skills. Boston College Law School course work and related academic activities require strong English language skills.

Students must be able to express themselves fluently in both spoken and written English and must read the language with ease. Consequently, if your native language is not English you must submit your scores on the standardized Test of English as a Foreign Language (TOEFL). We require a **minimum score of 100** using the Internet-based test (IBT).

Please arrange for an official score report to be sent directly to Boston College Law School as soon as possible. Our TOEFL reporting code is 3083, department code 03. Faxes or photocopies of score reports are not acceptable, nor will we accept scores that are more than two years old. For more information regarding TOEFL, please contact:

Educational Testing Service
P.O. Box 6154
Princeton, NJ 08541
USA
www.toefl.org

Letters of Recommendation. Two letters of recommendation must be submitted from faculty members acquainted with your work in law study or persons for whom you have worked in a professional capacity. Letters from professors who have taught you personally are most useful. Forms for recommendations are provided with the application materials. You can photocopy the forms if necessary. You should ask each recommender to enclose the recommendation form in an envelope, seal the envelope, sign it across the seal, and return it to you to be submitted, unopened, with your other application materials. Alternatively, the recommender may send the letter directly to the LL.M. Office.

Resume or Curriculum Vitae. Please attach a resume or curriculum vitae describing your academic and professional background. Educational information should include schools, dates of attendance, degree(s) awarded, activities and organizations, academic honors, awards, scholarships or fellowships, and any original research including publications. Employment history should include employer, position, nature of work and dates of employment.

Statement of Purpose. This statement of two to three pages seeks information about your experience in legal practice and other law-related activities, your reasons for pursuing graduate study, and the legal fields in which you would like to focus your LL.M. studies. This statement should also discuss your professional goals, and how the completion of an LL.M. degree at Boston College Law School could help you achieve your goals.

Financial Matters. The estimated cost of study for a single student during the 2011-12 academic year is \$59,790. This figure consists of tuition and fees of \$41,690 and estimated living expenses of \$18,100. It does not include the expenses of travel between the student's home country and the Boston area. The comparable figures for the 2012-13 academic year are likely to be higher.

Applicants requiring financial assistance should investigate funding sources in their home countries well in advance. Examples of such sources include employers, government agencies and foundations. The United States embassy or consulate in your home country may have information on U.S. government grants under the Fulbright Program (www.fulbrightonline.org) and other information on fellowship opportunities. A partial list appears on our website at <http://www.bc.edu/schools/law/admission/llmprogram/Applying.html>. In addition, loan funding may be available from organizations such as Sallie Mae (http://www.salliemae.com/international/non_us_students) or Citibank (<https://www.studentloan.com/findstudentloan/index.htm>). If you are not a United States citizen or permanent resident, however, these lenders generally require a United States citizen or permanent resident to guarantee the loan.

Boston College Law School has a limited amount of financial aid available to LL.M. students. The scholarship application form is available for download from our web site, and may be submitted either with your application for admission or after you receive an offer of admission. We review your application for admission without regard to your financial situation, so submitting a scholarship application will have no effect on whether or not we offer you admission to the LL.M. program.

Admitted applicants who are not citizens or permanent residents of the United States will need to provide evidence that they have sufficient financial resources to meet the cost of study in order to obtain a visa to enter the United States. Information concerning the visa application process will be provided to admitted applicants separately.

Important Note. Your application and all attachments (other than letters of recommendation and official documents) must be solely the product of your own efforts. Boston College Law School reserves the right to deny admission to any applicant, and dismiss any student, who has received external assistance with his or her application.

Further Information. If you have questions about the application form or the application process, please contact the LL.M. Office by email at bcllm@bc.edu, by telephone at (617) 552-1002, or at the above address.



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