

GSSW Recruitment Fair 2010

DATE: March 19, 2010
TIME: 11:00 a.m. - 3:30 p.m.
LOCATION: Yawkey Center, Murray Room, 4th floor

Open to all GSSW students and alumni, BC I.D. required.

PREPARING FOR THE RECRUITMENT FAIR:

BEFORE FAIR:

Resume: Update it, have it reviewed, make 20 copies on bond paper to bring with you, staple if two pages

Research: Look at the GSSW Career Services website for the list of agencies attending. Identify those with programs or services that meet your career interests. Jot down some notes, questions about programs, mission, job openings. Bring this with you the day of the fair. Agencies commented on last year's evaluation forms how impressed they were with students' preparation and informed questions.

Prepare a presentation statement: a brief (less than a minute) introduction highlighting your relevant strong points. (See guide at BBVista/Social Work Central/Career Services/Job Search Guides). Preparing and practicing this will give you something articulate to say when you approach the agency's table.

Decide what to wear: Suits are great but not required. Collared shirts with or without ties for men; collared shirts with or without jacket or sweater for women. Jeans, t-shirts, etc, don't make a good first impression.

AT FAIR:

- Pick up a program and review which agencies you wanted to contact. Room will be organized alphabetically.
- Take a look at your prepared introduction and take a deep breath.
- Separate from friends you might have arrived at the fair with.
- Choose a table with other students at it if you want to get warmed up and listen a while before talking.
- Remember good eye contact, firm handshake, refer to your notes and questions, give them a resume, ask what the next step is.
- Make sure to get a business card from those you speak with.
- Between each agency, jot down notes about your conversation.
- Send out thank you letters to each recruiter you spoke with.