

College of Arts and Sciences  
Educational Policy Committee

Minutes

March 17, 2011

*Attending:*

Clare Dunsford, Frank Gollop, Rudi Hon, Bill Keane, Brandon Marianacci, Michael Martin, Mike Moore, Bill Petri, David Quigley, Akua Sarr, David Vanderhooft, Barb Viechnicki

Dean Quigley called the meeting to order at 4:04 PM.

**I. Minutes of February 3 meeting.**

Dean Quigley announced that the minutes of the February 3 meeting would be voted upon at the next EPC meeting.

**II. Environmental Studies Minor**

Bill Petri, reporting for the Academic Affairs Subcommittee.

Noah Snyder, Director of the Environmental Studies program has submitted a revision of the proposal for changes in the Environmental Studies minor. Although Noah admits that the minor will require some additional changes in a few years, he argues convincingly that the revision is a substantial and much needed improvement in the existing minor. For example, it updates the requirements to delete courses that are no longer being offered. The subcommittee notes that the revised minor is more coherent and feasible and recommends that it be approved with the understanding that additional changes may be forthcoming in a few years.

A motion to approve the proposal was passed unanimously.

**III. Grade Appeals Subcommittee**

Dean Quigley asked for volunteers from the Honors Subcommittee to serve on a Grade Appeals Subcommittee. At present, one student has asked to appeal a grade. Rudi Hon and David Vanderhooft volunteered to serve on the subcommittee. (After the meeting, Greg Herbers agreed to serve as the undergraduate member of the subcommittee.)

**IV. Policies and Procedures for Determining Course Credit**

Dean Quigley explained that this year it was the task of the EPC to develop a set of underlying principles to define and measure credit hours for courses. He stated that he would like to have a draft completed within the next three weeks. This draft need only be a few paragraphs in length. A discussion followed in which it was generally agreed that eventually the EPC will have to resolve issues relating to basic definition and measurement, exceptions, the role of service and other non-classroom activities, course work load, labs, independent studies, and theses. The Academic Affairs Subcommittee was asked to provide a first draft of the Policies and Procedures before the next meeting of the EPC.

The meeting was adjourned at 5:05.

Respectfully submitted,  
Michael Moore