Call to Order: Dean Quigley called the meeting to order at 4:10 p.m.

Present: Clare Dunsford, Stuart Hecht, Dennis Hale, Bill Keane, Christina Kim, Nick Lessin, Michael Martin, Tom McGuinness, Ibby Nathans, Bill Petri, David Quigley, Harry Rosser, Akua Sarr, Rein Uritam, Barb Viechnicki.

Minutes: The minutes of May 1st, 2009 were approved.

Dean’s Announcements:

1. Dean Quigley passed out the Provost’s “Flu Season: Academic Continuity Guidelines” dated September 1, 2009, stating that this document would bring coherence to the flurry of differing statements on the topic. In particular he pointed out that departments should draw up continuity plans to replace faculty who fell ill; and that faculty were expected to use Blackboard Vista sites to make syllabi available to both students and replacement faculty.

Dean Quigley also announced that as the primary business for the fall would be completion of the courses to credits conversion the EPC would, for now, split into three divisional committees – Humanities, Natural Sciences and Social Sciences – to review the departmental and program plans for this conversion. He added that each committee would have three meetings and that the transition would need to be finished by December.

2. Bill Petri outlined the university’s decision to use the eSyllabus site accessed through the new Course Offerings Schedule in the BC Portal website to publish all course syllabi in compliance with new Federal guidelines. He added that syllabi needed to include a schedule of readings and assignments and the ISBN numbers for books students were expected to purchase. He stated that this would have to be available prior to registration. He concluded stating that for the spring semester 2010 this would be voluntary but by fall semester 2010 it would be required.

Subcommittee Reports: Dean Quigley asked the subcommittee chairs to briefly recap last year’s work.

1. Clare Dunsford reported that Academic Affairs Subcommittee had worked on a proposed Bioethics Interdisciplinary Minor, a proposed Psychology Minor and other
issues but had spent most of the spring term on the policy implications for the College of the courses to credits conversion such as how to calculate “full time loads” or what would constitute “in good standing”. The Committee also worked on the Inclusive Education Minor in LSOE for A&S and the EPC finally approved it.

Akua Sarr also announced that the “Women’s Studies Program” had proposed changing its name to “Women and Gender Studies”.

2. Stuart Hecht reported that Honors Subcommittee had worked on proposals for addressing Grade Compression adding that the issue was now being considered by the University Council on Teaching; had completed work on a form to be used in approving all Independent Study and Reading and Research courses stating that the form was now being reviewed by the Board of Chairs; and had considered three Independent major Proposals, approving two, with one still pending.

Adjournment: Dean Quigley adjourned the meeting at 5:05.

Respectfully Submitted,

Michael C. Martin