The meeting was called to order at 4:00 pm.

II. David Quigley: brief explanation of workload and subcommittee breakdowns

III. Approval of minutes from last meeting on 9/24
   a. Revisions?
   b. Akua Sarr: will put in revisions proposed

IV. Announcements
   a. Letter from Provost should be out about the next forum, and will include information about enhanced online course evaluations
   b. Proposed name change for Women’s Studies Program to “Women and Gender Studies”; a proposal has been received from Sharlene Hesse-Biber; how to go about it? Akua Sarr: Should this come through the EPC?
      i. More like the usage elsewhere
      ii. Sharlene has provided information EPC requested
      iii. We will ask her to send letters from faculty involved to get their input
      iv. Should it be “women and …“ or “women's and …'s studies”? 
      v. What are the course numbers of the courses listed? (i.e., what departments are they in?)
      vi. Query: Ask them to tell us how many other programs have “gender” in the title?
      vii. What courses will be offered in the spring, and in subsequent years?
      viii. David Quigley: Akua Sarr and I will speak with her and discuss these questions before the next meeting.

V. Course to credit plans; subcommittees
   a. David Quigley: Deadlines are looming; we will need to vote on these plans for departments and programs, up or down, on November 19.
   b. Need the catalog copy, as well as summaries. We need to have full catalog copy in time for the production schedule for next year.
   c. Questions? Concerns?
      i. Who governs this, so it doesn’t get out of control? What happens if a department puts up a slew of 4-credit courses, this will have an impact on other departments? Our job?
         1. Claire Dunsford: can’t anticipate until we see what happens.
2. Challenges and conflicts will become clearer as the plans come forward.
   ii. David Quigley: Do we need a curriculum committee for the college? For now, the EPC seems to be handling this; whether we can continue to do so is not so clear, and he would appreciate feedback on this.
   iii. How is coordination being handled at the very top of the institution?
   iv. Should we tell departments not to get too creative just yet?

d. Clare Dunsford: Humanities subcommittee
   i. 3 departments to discuss; have received more since.
   ii. Honors program: retained 3-credit structure, since they were fulfilling CORE requirements as well. No big changes. If CORE is revised they might revisit.
   iii. English: simply converting required courses and electives to credit hours; nothing drastic; might increase total credits in the future, and might have some 4-credit courses.
   iv. Classics: also staying with current major converting to hours. Classics proposal shows that it is not all that simple to rewrite the catalog copy; e.g., can the copy still refer to “courses” when summarizing requirements? Many departments are continuing to use the language of courses, rather than credits.

e. Akua Sarr: Social Science subcommittee
   i. Communications: converting required courses (11) into credits (i.e., 34 credits for the major). Not making many changes; has added one 4-credit course.
   ii. Psychology: similar, except that they are making two small changes. Wondered about credit hours; will assign them based on the amount of class time. All will stay at 3, except for one required course, which will meet more often and earn 4 credits. Adding an additional elective to the major (3 more credits). No explanation.
   iii. History: made some substantial changes. Trying to increase the rigor of the major, writing and reading requirements; adding some new 4-credit courses (691, 692), for seniors. Proposing to change some honors courses to 4-credit courses. Making this change based on adding “more work” rather than “more class time”; minimum of 20 pages of written work, etc. Included a proposed syllabus to show the amount of work.
   Questions: staffing? Who will teach new courses? What happens to the core courses? Is the workload really enough? Political Science and English already doing this much work for 3 credits, and some other departments also. Frank Gollup: will we require justifications from departments? If so, pages of reading should not be the measure. How will students react strategically to the 4-credit course possibility?
f. Bill Petri: Natural Sciences subcommittee
   i. Geology: Mix of classes with additional class time; can put together 11 credits in various ways, including 2 and 3 credit
   ii. Biology: eliminating requirement for the sophomore course; can choose a variety of courses; but those courses will remain available for those already in the pipeline. Sophomore lab (1 credit each semester) will become a 1-semester 2-credit course, divorced from the classroom, meeting twice a week instead of once; no major credit changes.
   iii. Math: just translating from courses to credits; subcommittee has asked them for catalog copy. (asked all departments for this; a full description of the 2014 major.)

  g. Discussion:
     i. What will constitute 4 credits?
     ii. How will we deal with the injustice of current students taking 4 credit courses for which they can only get 3?
     iii. Faculty workloads: how will they be influenced by 4-credit courses? Is full-time workload measured by credits per year or courses per year?
     iv. How to determine payment for part-timers? More for 4-credits?
     v. Will outsiders criticize BC because if we continue to have “only” 3-credit courses?
     vi. Would it be better to have four “hard” classes than 5 classes, one or two of which are not very difficult?
     vii. David Quigley: What would be the process for answering such questions?
     viii. Should EPC become a curriculum committee?
     ix. Does it require EPC approval if a department wanted to add extra courses for the major? If changes do not have resource impacts, it has not come to the EPC in the past. Communications did not ask the EPC when going to 11 courses for the major.
     x. Frank Gollup: We need to review any changes that affect the students’ experience outside the major.
     xi. David Quigley: Should let departments know that we expect to review major changes, especially to the extent that they have implications outside the department.
     xii. Minors?

VI. Adjourned at 5:00 pm.