1) Preliminary Remarks
Dean Kalscheur opened the meeting by welcoming the committee to the last formal EPC meeting for the 2015-2016 school year. Minutes from the April 7, 2016 meeting were not available for review and thus approval was deferred until the next committee meeting in Fall 2016.

2) Announcements
Dean Kalscheur announced that Kathy Dunn and Rudy Hon had finished their commitment to the EPC and thanked them for their 6 years of service. In addition, Dean Kalscheur thanked Scott Rizzi BC’16 for his service this year on the EPC and wished him luck as he undertakes medical school in the fall.

In addition, Dean Kalscheur informed the EPC that Slavic Studies may submit proposals for majors in Chinese and Arabic next year.

3) Presentation on proposed Global Public Health Minor
Summer Sherburne Hawkins and Akua Sarr presented a proposal to the EPC for a minor in Global Public Health. Professor Hawkins shared that the courses in public health that have been offered over the past 2 years (Course 1 since Spring 2014, Course 2 since Spring 2015, and Course 3 since Spring 2016) have been very successful, filling to capacity with students from majors such as biology, biochemistry, psychology, applied psychology, nursing, economics, and international studies. Professor Hawkins indicated that the intent is to launch the minor formally in Fall 2017. Members of the EPC noted the value of this potential minor and encouraged Professor Hawkins and Dean Sarr to continue to think of ways to enhance the global perspective within the minor. Professor Hawkins and Dean Sarr asked the committee for comments and guidance regarding whether or not A&S is the appropriate school under which to house this minor and what issues the EPC believed were worthy of continued reflection. The following themes were noted:

- Governance at a structural level: The committee felt that because a minor depends on interdisciplinary communication and action between departments and faculty clarity will be needed, as the planning for the minor moves forward, regarding how and who would maintain the foundation and processes of the program. This includes who pays for administration and faculty (particularly new hires).
- Administration at a student level: Regardless of where the minor ends up being housed, the EPC felt it crucial that students be told clearly who in the minor would be in charge of and make decisions regarding issues of substitution of courses. In addition, Dean Petri pointed out that, as it stands, the elective requirement does not mandate courses in A&S meaning that a student could conceivably have an A&S Global Public Health Minor without taking an A&S course.

Dean Kalscheur thanked Professor Hawkins and Dean Sarr for their time and preparation and encouraged them to return to the committee in Fall 2016 to continue to discuss next steps, receive more feedback and allow the EPC to make a determination whether or not the minor is best housed in A&S.
4) **MCAS one credit course report**

Bill Petri reported on the subcommittee meeting on one credit courses. Dean Petri stated that in general the committee found that the one credit courses across A&S are robust and require an appropriate number of contact and homework hours for students. In general, the courses fall into two major categories: 1) courses housed under departments and UNAS that are academically rigorous, 2) courses that function primarily as workshops that lack an academic component and can be most closely aligned to apprenticeship work. The subcommittee did not have reason to believe that BC students were abusing the use of the one credit course but recognize that the EPC should be cognizant of future issues as one credit classes continue to grow in number on campus. The outstanding issues the subcommittee wants to continue to explore next Fall are:

- Should non-academic, workshop/apprenticeship courses be limited for students outside of the given major (majors can take all of the courses needed to gain their degree)?
- Should there be a process, and who should hold the responsibility in determining what courses are limited or not limited?

The EPC discussed issues surrounding the one credit course question, including if and how requirements for one credit courses should be disseminated across departments, faculty and staff. Dean Kalscheur thanked Dean Petri and the subcommittee for their work and invited the conversation to continue next Fall.

5) **Appeal Report**

Kathy Dunn reported that the appeal subcommittee met to discuss an appeal made by a CSOM student regarding a history core requirement. The subcommittee reviewed the students appeal as well as the information provided by the professor involved. The instructor had a policy and practice for grading that was held in place and the student’s concern that his grade was not “rounded up” was found insufficient to approve the appeal. Dean Kalscheur will communicate to the student regarding the denial of the appeal.

**In attendance:**

John Baldwin  
Julian Bourg  
Rory Browne  
Thomas Dodman  
Kathy Dunn  
Clare Dunsford  
Gerald Easter  
Summer Hawkins, guest  
Greg Kalscheur, S.J.  
Michael Martin  
Scott Rizzi  
Akua Sarr, guest  
Eve Spangler  
Mary Troxell  
Celeste Wells (Minutes 5/9/2016)