



**REQUEST FOR F OR J STUDENT STATUS-  
DECLARATION OF FINANCES (DCF) FORM  
WOODS COLLEGE OF ADVANCING STUDIES-MS DEGREE-APPLIED ECON**

In accordance with U.S. government regulations, Boston College cannot provide a Certificate of Eligibility form (I-20 for an F-1 student visa or DS-2019 for a J-1 Exchange Visitor visa) until you submit evidence that you have sufficient financial resources to meet your expenses while studying in the U.S. Students usually satisfy the financial requirement through some combination of personal/family resources, support from their home governments or other sources, or assistance from Boston College. In computing expenses, you should remember that students holding the Student (F-1) or Exchange Visitor (J-1) visas have limited work opportunities. Therefore, the applicant should NOT rely on employment as a means of support while at Boston College. In addition, spouses who accompany students to the U.S. on the F-2 visa are not permitted to accept any kind of paid employment in the U.S. We are aware that the financial requirement may pose serious difficulties for many international students, but unfortunately, the university has no alternative in this matter. We sincerely hope that this will not prove to be a barrier to your pursuit of graduate study.

**Students currently in the United States:**

- If you are currently attending or have just recently attended a U.S. school in F-1 or J-1 student status (including those on F-1 Optional Practical Training or J-1 Academic Training), you must complete the required information on this form and request that your international student advisor (most likely the person who signed your I-20 or DS-2109) at your school transfer your SEVIS record to BC within 60 days (F-1) or 30 days (J-1) of the end of your studies or Practical/Academic Training. **Please see Part 3 for more information.**
- If you hold another visa status (J-2, F-2, H-4 etc.) please send documentation showing your current status AND contact the Office of International Students and Scholars (see contact info below) to determine if you will need to change your immigration status. *Note: Students in B-1 or B-2 (tourist) status and F-2 students are not allowed to study in a degree program and must change their status before beginning their studies.*

**Directions and checklist for completing the Declaration of Finances (DCF) Form**

1. Complete this Declaration of Finances form including part 2: Sources of Financial Support. The form is a fillable pdf form which can be saved and emailed OR printed and scanned to be emailed. *Mac users: If you use Preview (standard on Macs) you will be able to fill it out the form and save it, but when you email it to BC, the form will be blank. If you want to be able to email the saved form please download Adobe Reader for Mac: <http://get.adobe.com/reader/>*
2. Include a scanned copy of the biographical page of your passport
3. Include proof of funding for the total estimate of student expenses of **\$45,849**  
Proof of funding can include:
  - **Letter confirming funding from Boston College:** *Note: If you are receiving funding from BC, the admissions office will provide proof of your scholarship to the Office of International Student and Scholars. You do not have to include a copy of this letter* You can subtract any funds that you are receiving from BC from the total. For example if you are receiving a \$10,000 scholarship, you must only provide proof of \$35,849.
  - **Personal funds (including parents):** A scanned copy of an ORIGINAL bank statement(s) dated within the last 3 months. The statement must be on bank letterhead and must include the bank's contact information.
  - **Sponsor funds:** The sponsor's name must appear on the statement and their name should be listed under the guarantor on this form. If you have more than one sponsor, please include a letter(s) from additional sponsors on a separate page.
  - **Government and other organization:** Include a scanned copy of an original letter from the government agency in English or with an official English Transition.
4. Email the required documents to the CAGS admissions office at [wcas.admissions@bc.edu](mailto:wcas.admissions@bc.edu)  
*Note: Emailed files should be in pdf (preferred) or jpeg format and no larger than 3MB*

**Breakdown of Expenses for the  
2017-2018 Academic Year:**

Tuition and Fees:	\$19,596
Room and Board:	\$11,500
Books and Supplies:	\$1,700
Medical Insurance:	\$3,053*
Personal Expenses:	\$5,000
Summer living:	\$5,000
<b>TOTAL:</b>	<b>\$45,849</b>
*estimate	

Please allow 2-3 weeks for your immigration form to be processed and returned to you by express mail from the time you submit your information. **DO NOT MAKE YOUR VISA APPOINTMENT UNTIL YOU HAVE RECEIVED YOUR IMMIGRATION FORM FROM BOSTON COLLEGE.** Your I-20 or DS-2019 will not be processed until we have received all of the required documentation. If you have any questions about your visa please contact the Office of International Students and Scholars at [bcis@bc.edu](mailto:bcis@bc.edu) or 617 552 8005.

**PART 1: STUDENT INFORMATION: To be completed by all students who require F-1 or J-1 Student Status**  
**\* REQUIRED ATTACHMENTS: Copy of biographical page of passport**

**Academic Information:**

School at BC: \_\_\_\_\_ Major field of study: \_\_\_\_\_

**Personal Information:**

*Enter name EXACTLY it appears on your passport*

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle (if any): \_\_\_\_\_

Male      Female      Date of Birth: Month: \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Country of citizenship \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

Place of Birth (city, country) \_\_\_\_\_

Email address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Current Address:**

Line 1 : \_\_\_\_\_

Line 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

**Permanent/Home International Address:** (non-U.S. address; **must** be provided in **all cases**.)

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

**Mailing Address for Immigration Forms:** \* (Provide best address for express mailing; i.e., **NO P.O. BOXES**)

Same as current address provided above OR provide different address below:

Name: \_\_\_\_\_

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**\*If your mailing address changes prior to receiving your I-20 or DS-2019 form(s) you MUST contact the OISS at [bcis@bc.edu](mailto:bcis@bc.edu)**

**PART 2: SOURCES OF FINANCIAL SUPPORT:** In order for Boston College to issue you an I-20 form (F-1) or DS-2019 form (J-1) you must prove that you will have the necessary funds for your first year of study at BC.

**\*REQUIRED ATTACHMENTS: Proof of Financial Support**

**Complete the appropriate boxes to show sources and amounts:**

The amount you will need to show is on the instruction page of this form (page 1). Although copies of your bank documents will be accepted by Boston College, you will need to present original bank documents to the U.S. Embassy or Consulate during your visa interview. *Note: While you are only required to provide evidence of the **FIRST** year of expenses, please be aware that you will be responsible for the entire length of your program.*

<b>Sources of Funds:</b>	<b>Amount for First Year</b>
<b>Personal Savings</b> (including parents): <i>Must be a scanned copy of ORIGINAL bank statement(s) or bank letter(s) confirming the funds are available in ENGLISH (or with an official translation). Internet screenshot/printouts will <u>not</u> be accepted. The funds can be in your home currency and must be secure, liquid funds. Stocks, investments, and personal property are not acceptable.</i>	\$
<b>Other Sponsors:</b> <i>Your sponsor's name must appear on the statement and they should fill out the Guarantor section below. If you have more than one sponsor, include letter(s) from sponsors on a separate piece of paper.</i>	\$
<b>Boston College Funds:</b> <i>Includes tuition remission, scholarships, assistantships, insurance coverage and/or stipends. The admissions office will provide documentation of your funding; you do not need to attach the documentation.</i>	\$
<b>Government Agency Funding:</b> <b>Name:</b> _____ <i>Include a scanned copy of an original letter from the government agency in English or with an official English translation.</i>	\$
<b>Other Organization (including religious organizations):</b> <b>Name:</b> _____ <i>Include a scanned copy of an original letter from the organization in English or with an official English translation.</i>	\$
<b>Total:</b> <i>Should equal the expenses for at least one year as indicated on the instruction page (page 1).</i>	\$

**GUARANTOR'S Certification (If not self-sponsored):**

I certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available and will be provided as indicated.

Guarantor's Name : \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ Email Address: \_\_\_\_\_

**STUDENT Certification:**

I certify that all the statements on this form are true and the stated funds in the amount of \$ \_\_\_\_\_ are available for my educational expenses while at Boston College. Although I am required to show financial support for one year, I understand that I am expected to pay for my entire length of studies.

Student name: \_\_\_\_\_ Date \_\_\_\_\_

*By electronically completing this form, you are certifying that the information is true.*

**PART 3: U.S. IMMIGRATION STATUS INFORMATION: Complete only if you are currently in the U.S. (includes students who were in F-1 status within the last 60 days or J-1 status within the last 30 days, even if you have left the U.S.)**

**Are you currently living in the U.S? (includes those who were in F-1 status within the last 60 days or J-1 status within the last 30 days)**

**Yes (please fill out information below)      No (skip this page)**

**Current Visa Status:** \_\_\_\_\_ **Valid until:** \_\_\_\_\_

**Are you planning to travel outside the U.S. before your BC program?**    No    Yes Dates: \_\_\_\_\_ to \_\_\_\_\_

- **If you hold an immigration status OTHER than F-1 or J-1 student:** Please email copies of relevant immigration documents showing your status to determine if will need to change your status. If it is determined that you do NOT need to change to F-1 or J-1 status you do not need to provide proof of funding.
- **F-1 and J-1 students (including Optional Practical Training/Academic Training AND those who have finished studies/training in the last 60 days (F1 visa) or 30 days (J-1 visa)):** Your SEVIS immigration record will need to be transferred to Boston College. Please fill out information below:

**F-1 and J-1 STUDENTS: INFORMATION REQUIRED FOR IMMIGRATION RECORD TRANSFER**

All students in F-1 or J-1 status must keep the same SEVIS identification number throughout the duration of studies in the U.S. Your SEVIS record will need to be electronically transferred to Boston College by the international advisor at your current school. When you are **CERTAIN** you will attend Boston College, please request that your international advisor transfer your SEVIS immigration record to Boston College within 60 days (30 days for J visas) of finishing your studies or Practical/Academic Training. Please tell your advisor our **school code in SEVIS system is: BOS214F00049000 Boston COLLEGE** (we are NOT Boston University).

**Name of U.S. School:** \_\_\_\_\_ **"UGXKUF <'aaaaaaaaaaaaaaaaaaaaaaaaaaaa"**

**Date you will complete or have completed your studies (or term/semester)?** \_\_\_\_\_

**Most recent Post-Completion Optional Practical Training OR Academic Training (if any):**

\_\_\_\_\_ to \_\_\_\_\_ **Date you intend to stop working?** \_\_\_\_\_

**International Student Advisor information at current/past school:**

*This is a person at your school who is certified to sign your I-20 or DS-2019 form. They are also called "Designated School Official" (F-1) or Responsible Officer (J-1).*

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Phone number:** \_\_\_\_\_

**\* Your advisor will choose a "release date" in the SEVIS immigration system based on when you complete your studies or training. We cannot issue your I-20 or DS-2019 until after this date.**

**\*\* If you are abroad when we issue your I-20 or DS-2019 form, we will mail your documents to the international mailing address you have indicated. You do not need your new immigration form to leave the U.S.**

**PART 4: DEPENDENT INFORMATION: Complete if you have a spouse or child(ren) who will come to the U.S.  
\*REQUIRED ATTACHMENTS: COPIES OF PASSPORTS FOR DEPENDENTS**

**Note:** If your spouse or any child(ren) will need an F-1 or J-2 visa(s) from Boston College, add \$5,000 for each spouse and \$3000 for each child to the figure which you are required to certify in part 4.

**Dependent 1:**

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Male Female Dependent is my: Spouse or Child

Birth Date (mm/dd/yy) \_\_\_\_\_ Place of Birth \_\_\_\_\_  
City, Country

Country of citizenship \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

Will your dependent have their own visa status in the U.S.? (example: F-1, H1B work)

Yes No

If yes, please indicate visa status \_\_\_\_\_

**Dependent 2:**

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Male Female Dependent is my: Spouse or Child

Birth Date (mm/dd/yy) \_\_\_\_\_ Place of Birth \_\_\_\_\_  
City, Country

Country of citizenship \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

Will your dependent have their own visa status in the U.S.? (example: F-1, H1B work)

Yes No

If yes, please indicate visa status \_\_\_\_\_

**Dependent 3:**

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Male Female Dependent is my: Spouse or Child

Birth Date (mm/dd/yy) \_\_\_\_\_ Place of Birth \_\_\_\_\_  
City, Country

Country of citizenship \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

Will your dependent have their own visa status in the U.S.? (example: F-1, H1B work)

Yes No

If yes, please indicate visa status \_\_\_\_\_