

Boston College Travel Update

www.bc.edu/travel

US Airways Shuttle – No change fee, no advance purchase, fully refundable fares!

- This program is a benefit for frequent travelers to NY and Washington DC who need flexibility
- New Flat fare of \$127 (excluding taxes and fees) each way to New York, LaGuardia,
- New Flat fare of \$199 (excluding taxes and fees) each way to Washington DC, Reagan National
- Please visit our [website](#) for more information on the shuttle program and how to enroll

Hotels

- Nationwide chain hotels – Starwood and Wyndham
- For a full list of local hotels, please visit www.bc.edu/travel

Egencia Updates

- Online Exchanges for Trips in Progress – You are now able to change your flight online with Egencia while your trip is in progress and manage your travel without having to call an agent. For more information, click [here](#)
- New Flight Search Layout for Faster Booking – now displays the number of tickets left, overview of carriers and available prices, if direct flight is an option, the cheapest time of the day to fly and if an alternate airport makes sense.
- Egencia Mobile for iPhone - Includes real-time travel alerts, flight/transportation displays, online check-in and other functionalities, available now at the App Store on your iPhone.

Amtrak on Egencia

- Amtrak can now be booked through our on-line agency Egencia.
- To sign up for an Egencia account, please visit www.bc.edu/travel
- We have discounted rates of 15% off NYC fare and 20% off Washington DC fare. **These discounts will not be displayed on Egencia until point of purchase.**

American Express Corporate Credit Card

- If traveling on BC business, you should use your American Express Corporate Card. To apply for your American Express, please visit our [website](#).

Business Travel Account (BTA) through American Express

- Instead of booking travel for students or non-BC employees on your corporate American Express card. A BTA is a great tool to book that travel. The BTA is a ghost account that can be used to book airfare and hotel for those non-BC employees and students.
- To learn more or to request a BTA, contact Carolyn Donoghue at carolyn.donoghue@bc.edu or 2-8911.

Tips for Buying Airline Tickets

- If possible, book at least 14 days in advance
- Tuesdays, Wednesdays and Thursdays are the best day to BUY airline flights
- To get the best deal – start shopping on Tuesday
- Ticket prices are highest on weekends
- For more information on buying airline tickets or what to do if you are stranded at the airport due to weather or other delays, visit www.bc.edu/travel

For more detailed information on the University Travel Program, please visit www.bc.edu/travel