Boston College

Transfer of Credit Policies

Undergraduate Students

Boston College transfer credit policies are established by the Deans and Faculty of each undergraduate division. Course evaluations are completed by the Office of Transfer Admission. Any questions regarding the evaluation of courses, either before or after enrollment, should be directed to the Office of Transfer Admission.

At Boston College, transfer credit is established on a course-by-course basis. Transferable courses must have been completed at regionally accredited colleges or universities and must be similar in content, depth, and breadth to courses taught at Boston College. In addition, a minimum grade of C must have been earned. BC students must complete the following number of credit hours for graduation: Morrissey College of Arts & Sciences 120, Carroll School of Management 120, Lynch School of Education 120, and Connell School of Nursing 117.

A maximum of 60 credit hours will be allowed in transfer. The unit of credit at Boston College is the semester hour. Most courses earn three semester hours of credit. Lab sciences usually earn four semester hours of credit. In order to be eligible for Boston College transfer credit, courses must have earned at least three semester hours or an equivalent number of credits (e.g., four quarter hours). No credit will be granted for internships, field experiences, practica, or independent study.

Grade point averages do not transfer with students. A new grade point average begins with the commencement of a student’s career at the University, and reflects only work completed as a full time undergraduate at Boston College.

For transfer students, courses taken during the summer prior to enrollment at Boston College should be approved in advance by the Office of Transfer Admission to avoid difficulty in the transfer of credits. For all incoming freshmen and currently enrolled students, all summer courses must be approved in advance by the appropriate deans.

College credit courses taken in high school with high school teachers and other high school students cannot be used for credit. These courses may be assigned advanced placement units only if a corresponding College Board AP exam is taken and a qualifying score is earned. College courses taken during high school on a local college or university campus with college students and a college professor may be assigned advanced placements units if a grade of B or better is earned.

Woods College of Advancing Studies—Undergraduate Programs

A minimum of sixty credits must be completed at Boston College to satisfy residency requirements, and a maximum of sixty credits from accredited institutions may be transferred into a student’s program. Courses with a grade of C or better may be accepted for transfer credits; courses transferred from schools within Boston College may be accepted for transfer credit with grades of C- or better. Only courses with a minimum of three credits will be considered for transfer to satisfy a Woods College program requirement. If transferring to the Woods College from another school at Boston College, a minimum of 12 credits (equivalent to one full time semester of study) is required to satisfy residency requirements. Additionally, the Woods College liberal arts core and major requirements must be fulfilled in order to be eligible for graduation.
Graduate Students

Graduate School of the Morrissey College of Arts and Sciences
Graduate students may request transfer of not more than six graduate credits. Courses will be considered for transfer if the student has received a grade of B or better and if the course has not been applied to a prior degree. If approved, the transfer course and credit, but not the grade, will be recorded on the student’s academic record. Credit received for courses completed more than ten years prior to a student’s admission to his or her current degree program are not acceptable for transfer. Students are advised to consult with the procedures and policies of their department or school for exceptions to this policy.

School of Theology and Ministry
All STM degree students, with the exception of M.Div. students, may transfer a total of six graduate credits from another regionally accredited or ATS accredited university or school of theology, subject to the following criteria:

- At the date of the student’s graduation, his or her transfer credits may be no more than five years old;
- transfer credits must have been obtained for graduate-level coursework;
- each transfer course must have been taken for a letter grade and a minimum grade of “B” must have been earned;
- credit must not have been used in obtaining any other degree; and
- coursework must be relevant to the student’s degree program.

M.Div. students may transfer in 18 credits to their degree program. All of the above criteria must be met, except that transfer credits may be no more than six years old.

Students may transfer up to 12 credits taken at the STM prior to degree matriculation into an STM degree program. After admission into the degree program, students wishing to do this should contact the Associate Dean for Academic Affairs.

Jesuit scholastics transferring in courses from First Studies will receive a letter from the Director of Jesuit studies in the spring or summer prior to their arrival at STM with instructions on how to transfer in those credits.

All other students (including Jesuits transferring in courses from sources other than First Studies prior to enrollment) should follow the transfer of credit procedure located at: http://www.bc.edu/schools/stm/acadprog/acadpol.html#40.

Lynch School of Education—Graduate Programs
All graduate students may request transfer of not more than six graduate credits. Only courses in which a student has received a grade of B or better, and which have not been applied to a prior degree, will be accepted. If approved, the transfer course and credit, but not the grade, will be recorded on the student’s academic record. Credit received for courses completed more than ten years prior to a student’s admission to his or her current degree program are not acceptable for transfer.

N.B.: Courses taken within the Boston-area Consortium during fall or spring semester are not considered transfer courses, since the student registers for these through Boston College. However, all summer courses taken outside of Boston College (including summer courses taken within the Consortium) are considered transfer credits and count towards the 6 credit limit for transfer credits.

A Masters Transfer Request Form should be completed and signed by the student’s academic advisor and then sent to the Office of Graduate Admission, Financial Aid and Student Services.

Law School
In the Law School, no credits are granted for any graduate work taken prior to a student’s matriculation at the Law School as a first year student. Students applying for advanced standing in the J.D. program may have up to 32 credits transferred from another ABA-approved law school program.

For dual degree programs, both within BC and outside, we accept up to 12 credits from the corresponding graduate program. Those credits must be earned after the completion of the first year of law school.
Carroll School of Management—Graduate Programs
Evening program students are eligible for a maximum of 12 transfer credits. Typically speaking, these credits must come from an AACSB accredited institution, and the student must have received a grade of B or higher in the course. If approved, the transfer course and credit, but not the grade, will be recorded on the student’s academic record.

Credit received for courses completed more than ten years prior to a student’s admission to his or her current degree program are not acceptable for transfer. Students are advised to consult with the procedures and policies of their department or school for exceptions to this policy. Students in the full-time program are not eligible for transfer credit but may receive equivalency for courses. For further details, please see the Carroll School of Management's page on course waivers:
http://www.bc.edu/content/bc/schools/csom/graduate/currentstudents/academic/waiver.html.

Connell School of Nursing—Graduate Programs
Matriculated graduate students may request permission to transfer in up to 6 credits of graduate course work completed at another accredited graduate university prior to matriculation to be applied toward their degree. Only courses that were completed at a regionally accredited institution within the past five years, have not been applied to a prior degree and in which a student has received a grade of B or better, can be considered for transfer. Currently matriculated students are not permitted to take courses outside of Boston College, other than through the Consortium. Core courses that were taken prior to matriculation may be considered on a case by case basis. Under no circumstances will students be allowed to transfer in more than six (6) credits towards their degree.

To request to have an outside course considered for transfer, the student must provide a copy of the course description for electives and course syllabus for core courses. Electives/cognates may be approved by the faculty advisor. Core courses that were taken prior to matriculation at Boston College must be reviewed for equivalency by the TOR for the core course at Boston College, and approved by the TOR and the graduate associate dean (forms in the appendix and on the CSON web site.) If approved, the student must submit a final official transcript documenting a grade of B or better to the graduate office for processing. The transfer course and credit, but not a grade, will be recorded on the student’s transcript.

School of Social Work
Students, with the exceptions noted below, may request transfer of not more than six graduate credits taken prior to admission. Only courses in which a student has received a grade of B or better, and which have not been applied to a prior degree, will be accepted. If approved, the transfer course and credit, but not the grade, will be recorded on the student's academic record. Credit received for courses completed five years prior to a student’s admission to his or her current degree program are not acceptable for transfer.

M.S.W. students who earned a B.S.W. degree from an accredited Council of Social Work Education program within the previous five years may apply for advanced standing equal to a maximum of 21 credits. Students who earned course and/or field work credits in an accredited M.S.W. program may receive up to 32 credits needed for graduation. Only courses in which a student has received a grade of B or better will be accepted.

Doctoral students may request transfer of not more than six graduate credits (or two graduate courses) taken prior to admission. Only doctoral level courses in which the student received a grade of B or better will be considered for transfer from another university.

Woods College of Advancing Studies—Graduate Programs
A minimum of 24 credits must be completed at Boston College, and a maximum of six credits from accredited institutions may be transferred into a student’s program. Courses with a grade of B or better may be considered for acceptance for transfer credits. Only courses with a minimum of three credits will be considered for transfer to satisfy a Woods College program requirement.

If you would like a paper copy of this notice, please contact the Office of Student Services’ Communications team at sscom@bc.edu or the Office of Student Services.