Enrollment Status

Undergraduate Full-Time Enrollment Status

Beginning with the class of 2014 and following, enrollment status will be based upon credits rather than courses. To be considered full-time, students must be registered for courses totaling at least 12 credits per semester. At least nine of the credits must be in courses of three credits or more. Ordinarily, students should average 15 credits per semester with a target of completing 30 credits per academic year.

For the class of 2013, the usual program is five courses of at least three credits each per semester and four or five courses each semester for seniors. To be considered full-time, students must be registered for at least four 3-credit courses per semester. Lynch School of Education students take a 2-credit Freshmen Experience course during the first semester of freshman year. Woods College of Advancing Studies students must be enrolled in 12 credits to be considered full-time.

Undergraduate Part-Time Enrollment Status

Visiting or special students may enroll in one, two, or three courses each semester through the Woods College of Advancing Studies. Additional courses require the Dean’s approval.

Graduate Full-Time Enrollment Status

Graduate full-time enrollment is as follows:

• Carroll School of Management—9 or more credits
• Connell School of Nursing—9 or more credits
• Graduate School of Arts and Sciences—9 or more credits
• Graduate School of Social Work—9 or more credits
• Law School—12 or more credits
• Lynch School of Education—9 or more credits
• School of Theology and Ministry—9 or more credits
• Woods College of Advancing Studies—9 or more credits

All students are considered half-time with six credits.

Students completing degree requirements in their final semester may be given exceptions to the school’s minimum credit standard for full-time status by their academic dean.

The credits amounts listed above are used to determine a student’s enrollment status for loan deferments, immunizations, medical insurance requirements, and verifications requested by other organizations.

Graduate schools may also define full-time status by a student’s course work or role responsibilities as listed below:

• Students in the Law School may, in extraordinary circumstances and with the permission of the Dean for Students, enroll in as few as 9 credits in a semester and be considered full-time.
• All doctoral candidates in the Graduate School of Arts and Sciences are full-time. Masters’ candidates are full-time if they are Graduate Assistants for academic departments, Teaching Fellows, Teaching Assistants, or Research Assistants.
• All doctoral candidates in the Carroll School of Management are full-time. Masters’ candidates may be given exceptions to the school minimum credit standard for full-time status by their academic dean in exceptional situations.

• Graduate students in the Lynch School of Education are full-time if they are enrolled in: ED 420, ED 610, ED 620, ED 622, ED 623, ED 652, ED 830, ED 885, ED 888, ED 936, ED 941, ED 950, ED 951, ED 975, ED 977, ED 988, ED 998, ED 999, PY 643, PY 644, PY 646, PY 649, PY 650, PY 746, PY 846, PY 849, PY 885, PY 888, PY 941, PY 988, PY 998, PY 999. Doctoral students are considered full-time if they are Graduate Assistants for academic departments, Teaching Fellows, or Research Assistants.

• Graduate students in the Graduate School of Social Work are full-time if enrolled in SW 959 Doctoral Publishable Paper Writing Project, SW 994 Integrative Dissertation Seminar, SW 995/SW 996 Dissertation Direction, SW 997 Dissertation Direction III, SW 999 Doctoral Continuation, SW 929/SW 939/SW 949 Field Continuation.

• Graduate students in the Connell School of Nursing are full-time if enrolled in a full-time Nursing Clinical Practica or in Dissertation Advisement including NU 901 or NU 902.

• Graduate students in the School of Theology and Ministry are full time if enrolled in TM 888, TM 900, TM 920, TM 980, TM 985, TM 990, or TM 995. Doctoral students are considered full-time if they are Graduate Assistants for academic departments, Teaching Fellows, or Research Assistants.