BOSTON COLLEGE
2017–2018 Graduate Financial Aid Application Instructions

Please use this sheet to check off the required financial aid application components as you complete them. No action can be taken until all application information has been received. Please be sure to answer all questions on both the Boston College financial aid application and FAFSA, including the asset section of the FAFSA regardless of tax return status. Incomplete applications will delay the review of your file.

You may check the status of your application online at www.bc.edu/finaidapp. Students with a BC username and password can also check their status through their Agora Portal at portal.bc.edu. If you have specific questions regarding the 2017–2018 financial aid process, contact the Office of Student Services at 1-800-294-0294 or 617-552-3300.

**Step 1**

☐ Complete 2017–2018 FAFSA
- Available online after October 1, 2016 at www.fafsa.ed.gov
- Boston College’s federal school code is 002128.
- Must sign your FAFSA electronically, which requires an FSA ID. If you do not have an FSA ID or forgot it, go first to https://fsaid.ed.gov.
- You may be selected for Federal Verification by the Department of Education. If you are, it will be indicated on your Student Aid Report (SAR), which will be e-mailed to you after submission of your 2017–2018 FAFSA. Please carefully review your SAR for any additional requirements. Your FAFSA data needs to reflect your actual 2015 federal income tax return data, which can be provided by selecting the IRS Data Retrieval option on the FAFSA. If you do not select this option, upon notification, you will need to obtain a 2015 tax return transcript from the IRS and provide this transcript to Boston College.

**Step 2**

☐ Complete the 2017–2018 Boston College Graduate Financial Aid Application
- Complete every question on the 2017–2018 application. If a question does not apply, please note “N/A” in the blank provided. If any questions are left blank, it may delay the review of your file.
- Both student and student’s spouse must sign and date this form.
- The application form and instructions can be downloaded at www.bc.edu/finaidgradforms.
- Copy your application for your records prior to sending it in for review.

Application materials should be sent to: Boston College Financial Aid Processing Center
P.O. Box 67486
Chestnut Hill, MA 02467

**Applications Deadlines**

**SUMMER Loan and/or Summer Federal Work-Study Applicants**
- Priority Deadline for FAFSA: February 17, 2017
  Date submitted electronically

  Priority Deadline for BC Financial Aid Application: February 24, 2017
  Date sent to the BC Financial Aid Processing Center

**ACADEMIC YEAR ONLY Applicants**
- Priority Deadline for FAFSA: April 18, 2017
  Date submitted electronically

  Priority Deadline for BC Financial Aid Application: April 18, 2017
  Date sent to the BC Financial Aid Processing Center

**Message to Late Applicants**

In order to be considered for federal financial aid, your application and processed FAFSA must be received by us before the end of the enrollment period. Application materials that are received after the following dates cannot be processed and federal financial aid cannot be received:
- June 19, 2017 for summer 2017 only
- November 6, 2017 for summer and fall 2017
- April 9, 2018 for academic year (fall and spring 2018)
Financial Aid Transcripts and Health Profession Students

Incoming Graduate School of Nursing students who received educational financial assistance from the U.S. Department of Health and Human Services (HHS) will be required to have a Financial Aid Transcript (FAT) completed by each post-secondary educational institution previously attended before federal financial aid funds can be disbursed and credited to their account since HHS/DSA student borrower information is not currently available from the National Student Loan Data System (NSLDS). An incoming graduate nursing student who has indicated receiving financial assistance for a previous health profession program will be sent further information and a blank FAT form, which may be photocopied and sent to each institution previously attended.

2017–2018 Federal Direct Stafford Loan and Graduate or Professional Student Plus Loan Applications

All Federal Direct Stafford and Grad PLUS loans are processed through the Federal Direct Loan Program. You must complete all application requirements, and you will be notified of your eligibility for financial aid for 2017–2018. If you completed a Master Promissory Note (MPN) for a Federal Direct Stafford and/or a Grad PLUS for a prior year, you will not have to complete another MPN. Once your loan(s) have been originated, they will be linked to your existing MPN. You must reapply for a Grad Plus loan each year. To apply for a Grad PLUS loan visit the U.S. Department of Education website at www.studentloans.gov, and please note that PLUS loan borrowers cannot have an adverse credit history. When you apply for a Direct PLUS Loan, the Department of Education will check your credit history. If you are determined to have an adverse credit history, you may still receive a Direct PLUS Loan if you obtain an endorser who does not have an adverse credit history. Detailed information about the Federal Direct Loan Program can be found on the Student Services website at www.bc.edu/stafford.

Student Loan Disbursements

Federal financial aid regulations require that all Federal Direct Stafford Loan funds be disbursed in two equal installments for loan periods longer than one semester. Therefore, summer/fall and spring applicants will receive three separate loan disbursements—two during the summer/fall loan period and one during the spring period. The first disbursement for each loan period will be scheduled for the beginning of the loan period, and the second disbursement for each loan period will be scheduled for the midpoint of the loan period. The loan proceeds will not be credited toward your bill until the funds have been received. **Students must plan ahead and be prepared to pay for books and/or living expenses until the funds have been disbursed.** Detailed information about the Federal Direct Stafford loan can be found at www.bc.edu/stafford.

Private Alternative Loans

Information about private alternative education loans can be found at www.bc.edu/altloans.

Boston College Institutional Funds

Boston College Institutional funds (assistantships, fellowships, grants, scholarships, stipends, and tuition remission) are awarded by the individual graduate schools. Students who wish to be considered for institutional funds should contact the appropriate graduate school. Notice of receipt of these awards are electronically forwarded to the Office of Student Services by the individual graduate schools to ensure proper coordination of all University financial aid resources as required by federal financial aid regulations. **Total financial aid cannot exceed total calculated federal eligibility.** If your total financial aid resources, including assistantships, fellowships, grants, scholarships, non-service stipends, and tuition remission exceeds your total calculated federal eligibility, an adjustment to your financial assistance is required. Depending on the timing of the notification from the academic department, it is very possible that adjustments to your award will be made anytime after the start of the academic year. These adjustments may necessitate the return of loan proceeds that have already been disbursed and may create a balance on your student account.
Under certain circumstances, you may qualify for a deferment for prior federal education loan(s) that you have borrowed. If you are enrolled at least half-time in a degree or certificate program, you may qualify for a deferment. These loans may include Federal Direct or FFEL Stafford Loans, or Federal Perkins Loans. Information about deferment provisions is available at the United States Department of Education website at www.studentaid.ed.gov. Click on the link “Repaying Your Loans.” You also may contact your lender or loan servicer for information about a possible deferment of your prior federal education loans.

PLEASE NOTE: Federal financial aid renewal is not automatic. Students must re-apply for financial aid each year in which they are interested in being considered for assistance. It is the student’s responsibility to obtain the graduate student financial aid application annually from the Office of Student Services’ website at www.bc.edu/studentservices.
Any student applying for financial assistance and his/her spouse are required to complete all sections, attach requested documentation, and sign this form. **Please include the student's name and Eagle ID number in the upper-right hand corner of all correspondence.** The 2017–2018 Graduate Financial Aid Application will not be considered complete nor can an award be made until all forms have been properly completed, signed, and received. **Financial aid renewal is not automatic.** Students must reapply each year. It is advisable that students keep copies of all forms submitted, and be certain to read the policy about submitted aid application documents at the end of this application.

### 1. Student General Information

Student Name ________________________________

Social Security Number ____________________ Eagle ID Number __________________

Permanent Address ____________________________

Street __________________ City __________ State ______ Zip ______

Permanent Phone Number (______) ______________________ Date of Birth ________

Permanant Phone (______) ______________________ E-mail: Your BC e-mail account will be used.

Student Cell Phone Number (______) ______________________

Student Marital Status: □ Single □ Married □ Divorced/Separated □ Widowed

Spouse's Name (if applicable) ________________________________

### 2. Enrollment

Please note: Your Cost of Attendance will be partially based on your answers to the following enrollment questions. Failure to complete this section will delay action on your application for assistance.

What is your expected graduation date (month and year)? □ May 20____ □ August 20____ □ December 20____

Which Graduate School will you be enrolled in for the 2017–2018 academic year?

- □ Graduate School of the Morrissey College of Arts and Sciences
- □ Carroll School of Management
- □ Boston College School of Social Work
- □ School of Theology and Ministry
- □ Lynch School of Education
- □ Woods College of Advancing Studies
- □ Connell School of Nursing*

*If you will be enrolling in the Connell School of Nursing, have you ever received educational financial assistance from the U.S. Department of Health and Human Services? □ Yes □ No

During 2017–2018, what will be your program of study at Boston College?

- □ Certificate (please specify) __________________________
- □ Master’s degree
- □ Doctoral degree

In 2017–2018, what will be your major? __________________________

In 2017–2018, in which year will you be in your Graduate Program?

- □ 1st
- □ 2nd
- □ 3rd
- □ 4th
- □ Doctoral Continuation
- □ Other (please specify) __________________________

In order to be considered for Federal Direct Stafford Loans you must be enrolled at least half-time (6 credits in most cases). **Do not leave blank. A number of credits is required. Your application will not be reviewed if spaces are left blank.** If you are not sure how many credits you are taking, please consult your department. If you are in Doctoral Continuation, include one credit per semester.

- Summer 2017* ____________ credits
- Fall 2017 ____________ credits
- Spring 2018 ____________ credits
- Summer 2018 ____________ credits

*If you will be enrolled at least half-time during the summer 2017, do you want to be considered for a summer Federal Direct Stafford Loan?

- □ Yes
- □ No
Do you wish to be considered for summer Federal Work-Study? □ Yes □ No

Refer to the instruction sheet concerning deadlines for applying for summer loans or summer Federal Work-Study. Incoming students admitted for the 2017–2018 academic year are not eligible for summer Federal Work-Study.

Will you be enrolled in a Dual Degree Program during the 2017–2018 academic year? □ Yes □ No

If yes, indicate which programs

If yes, in which program will you be enrolled for the fall semester?

If yes, in which program will you be enrolled for the spring semester?

List all colleges previously attended including summer schools. You may be asked to provide a Financial Aid Transcript(s).

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<th>Institution</th>
<th>Dates Attended</th>
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List sources and amounts of any assistance expected during 2017–2018 from sources other than Federal Financial Aid. Include the following: assistantships, fellowships, grants, scholarships, non-service stipends, and tuition remission from your department and/or employer reimbursement.

*Please note: The above listed sources of nonfederal financial aid will be listed on your e-award as “estimated aid.”

3. Additional Information/Comments

(Attach a separate sheet if necessary)
I, the student, or we, the student and student’s spouse, certify that all information presented is correct at this time and that I/we will send timely notice of any significant change in my/our family situation, family income or assets, or upon receipt of other scholarships or grants. If I am selected as a recipient of a Boston College endowed or donor-sponsored award, I agree to allow the release of pertinent information by college officials.

I, the student, affirm that I will be attending Boston College on at least a half-time basis and that I must maintain satisfactory progress in the course of study that I am pursuing according to the standards and practices of Boston College. In addition, I authorize Boston College to retain Federal Financial Aid funds to cover the cost of tuition, fees, room, board, and other costs associated with my attendance at Boston College. If at any time I wish to change this authorization, I understand that I must notify the Office of Student Services in writing of the change.

The student and the student’s spouse (if applicable) must sign and date this form.

Student’s Signature ______________ Date ______________

Spouse’s Signature ______________ Date ______________

Please note: it is the responsibility of the student and the student’s spouse to ensure that all required forms are received by the stated deadlines. All deadlines are published in our 2017–2018 Graduate Financial Aid Application Instructions sheet. All summer correspondence is sent by the Office of Student Services to the student’s permanent home address that is maintained in the student record system.

Send this completed and signed application to: Boston College Financial Aid Processing Center
P.O. Box 67486
Chestnut Hill, MA 02467

Policy for Returning Submitted Aid Application Documents
It is imperative that you retain copies of all documents you submit to Boston College to complete your student aid application. All aid application forms, correspondence, and supporting documents become the property of Boston College once submitted to the Boston College Financial Aid Processing Center. The Office of Student Services at Boston College is committed to being a paperless environment. All submitted materials are imaged, and the paper originals are destroyed within 30 days of receipt. Therefore, the College is unable to return original documents to students or their families.

You may check the status of your application online at www.bc.edu/finaidapp. Students with a BC username and password can also check their status through their Agora Portal at portal.bc.edu. If you have specific questions regarding the 2017–2018 financial aid process, contact the Office of Student Services at 1-800-294-0294.

Please note that students must reapply for federal financial aid each year. Students must plan ahead and be prepared to pay for books and/or living expenses until the funds have been disbursed.

Notice of Nondiscrimination
Founded by the Society of Jesus in 1863, Boston College is dedicated to intellectual excellence and to its Jesuit, Catholic heritage. Boston College recognizes the essential contribution a diverse community of students, faculty and staff makes to the advancement of its goals and ideals in an atmosphere of respect for one another and for the University’s mission and heritage. Accordingly, Boston College commits itself to maintaining a welcoming environment for all people and extends its welcome in particular to those who may be vulnerable to discrimination on the basis of their race, color, national origin, sex, religion, disability, age, marital or parental status, sexual orientation, military status, or other legally protected status.

Boston College rejects and condemns all forms of harassment, wrongful discrimination and disrespect. It has developed procedures to respond to incidents of harassment whatever the basis or circumstance. Moreover, it is the policy of Boston College, while reserving its lawful rights where appropriate to take actions designed to promote the Jesuit, Catholic principles that sustain its mission and heritage, to comply with all state and federal laws prohibiting discrimination in employment and in its educational programs on the basis of a person’s race, color, national origin, sex, religion, disability, age, marital or parental status, genetic information or family medical history, or military status, and to comply with state law prohibiting discrimination on the basis of a person’s sexual orientation.

To this end, Boston College has designated its Executive Director for Institutional Diversity to coordinate its efforts to comply with and carry out its responsibilities to prevent discrimination in accordance with state and federal laws, including Title VI, Title IX, Section 504 and the ADA. Any applicant for admission or employment, and all students, faculty members and employees, are welcome to raise any questions regarding this notice with the Executive Director for Institutional Diversity:

Boston College Office for Institutional Diversity (OID)
140 Commonwealth Avenue (Office location: 129 Lake Street)
Chestnut Hill, MA 02467
Patricia Lowe, Executive Director for Institutional Diversity/Title IX Coordinator
patricia.lowe@bc.edu
Phone: 617-552-3334
E-mail: TitleIXCoordinator@bc.edu

The Executive Director for Institutional Diversity oversees the efforts of the following additional Title IX coordinators: (i) Student Affairs Title IX Coordinator (for student sexual harassment complaints), Maloney Hall, Chestnut Hill, MA 02467, Carole Hughes, reachable at 617-552-3470 or (carole.hughes@bc.edu); (ii) University Harassment Counselor, reachable via OID (see above contact information); and (iii) Jaime Seguin, jaime.seguin@bc.edu Athletics Title IX Coordinator, the Senior Women’s Administrator, 310 Conte Forum, Chestnut Hill, MA 02467, reachable at 617-552-8520.

In addition, any person who believes that an act of unlawful discrimination has occurred at Boston College may raise this issue with the Assistant Secretary for Civil Rights of the United States Department of Education.