Registration

ST25
ST27
Cross-Registration

ST25 - Register a Student

ST25 78740267__ REGISTRATION _____ DATE: AUG 17, 2009
CONOR J SMITH SCH: 01 =A&S ENT TERM: 2010F TIME: 12:09 AM
**52 CAPTAIN TORREY L DEG: BA XC: 1 =FRES FIN TERM: 2013S CUR APPT:
*USE ST21 TO UPDATE ADDR MAJ: 26 =POLI SCIENCE PGM: STU APPT: 001
1RG: 20090623
TERM: 2010F_ =FALL
(Enter COURSE INDEX or NUMBER, "?" to select course, "DROP", "FIRST", "NEXT")
ENTRY CR TITLE SCHEDULE INSTRUCT COREQ
2514___ EN13109 03 STUDIES IN POETRY TTH9*/TNE MATSON
> _______ <-Enter COURSE INDEX or COURSE NUMBER or "DONE"

TOTAL CREDITS: 03

1. Enter either the 4 digit index number (e.g. 14210 or the 5 digit course and section number (EN01001).
2. Check that there are no restrictions in the comment column.
3. If there are no restrictions type done and post with your password.
4. If the course requires a co-requisite, the index number(s) that fit the student’s schedule will display at the bottom of the screen. Selection the index number and post with password.
5. Restrictions require a judgment. If the comment indicates that the course is closed and you want to override the student into the course type yes over the index number to remove the restriction, type done and post with password.
6. If the comment indicates that the course needs dept permission, or is restricted to majors and you wish to add the student do so by typing yes over the index number, type done and post with password.
Cross Registration

Under a program of cross registration, sophomores, juniors and seniors may take one elective course during each semester at:

- Boston University
- Brandeis University
- Hebrew College
- Hellenic College
- Pine Manor College
- Regis College
- Tufts University

if a similar course is not available at Boston College

Graduate students, except law students and Woods College of Advancing Studies students, may cross register for one course each semester at Boston University, Brandeis and Tufts. M.B.A. students are not permitted to register at Brandeis University and students in the Graduate Finance Program are not allowed to cross register at any of the universities.

Law school students may cross register for classes only at Boston University Law School and only if the course they wish to take at BU will not be offered at any time during the current academic year. Students wishing to cross register must see the Director of Academic Services for permission.

Cross-registration is allowed only if a similar course is not available at BC.
• Students may cross-register for no more than one course each semester (for undergraduates this course must be an elective).
• Freshmen and graduate finance students are not allowed to cross-register.
• Interested students must obtain a description of cross-registration procedures and an authorization form from the Office of Student Services in Lyons Hall.
• Students may take courses at the following colleges/universities (please note restrictions for individual schools/programs):

**Boston Theological Institute (BTI)**

The Boston Theological Institute (BTI), a consortium of theology faculties primarily in the Boston-Newton-Cambridge area, has as its constituent members in the following institutions:

• Andover Newton School of Theology
• Boston College Department of Theology
• Boston College School of Theology and Ministry
• Boston University School of Theology
• Episcopal Divinity School
• Gordon-Conwell Theological Seminary
• Harvard Divinity School
• Holy Cross Greek Orthodox Seminary
• Saint John’s Seminary

**Registration process for BC students enrolling in courses at consortium institution**

Instruct the student to take the signed form to the Registrar’s Office of the institution offering the course (host institution).

• Course availability is not guaranteed; the registrar at the host institution must approve, sign the form and then register the student for the course.
• Student pays no tuition to the host institution.
• Course will be treated as a BC course (in GPA).
• Student pays tuition to BC at the school rate.
• All courses are 3 credits. (What if 4 cr at BU?)

**Registration**

BTI students may register for theology courses beginning the first day of registration. Consortium students may begin registering on the first day of classes.

**Registration Calendars**

[http://www.bc.edu/content/bc/offices/stserv/academic/current/regcal.html](http://www.bc.edu/content/bc/offices/stserv/academic/current/regcal.html)