

Title: Campus Safety and Security Policies -- Campus Facilities: Security, Access, and Maintenance
Code: 5-350-230
Date: 9-20-2010rev

Policy

Security and Access

Boston College residence halls, and certain buildings and facilities throughout campus, are posted with notices that identify them as private property and that include warnings against trespassing and soliciting. The notices are inspected periodically by Boston College Police officers and replaced as necessary.

Academic and administrative buildings and facilities are secured within a reasonable period of time after the conclusion of normal operating hours. The propping open of secured exterior doors is prohibited. Buildings are patrolled and exterior doors are checked routinely by Boston College Police officers, and all checks are documented.

Residence hall exterior doors are locked 24 hours a day. They operate on an electronic card access system and are equipped with mechanisms that secure the door locks upon entering and exiting the residence halls. The doors are alarmed and wired to the Boston College Police Department, enabling the detection of and response to any propped doors. Security officers patrol the exterior areas of residence halls and check exterior doors during the nighttime hours. Residence hall student rooms are equipped with door and window locks. Entry into residence halls is restricted to members of the University community and their guests. Guests must be registered with the Residence Hall Director or Assistant Director, and must obtain the written authorization of the Director of Residential Life for stays that extend beyond four consecutive nights. All solicitation is prohibited within the residence hall system unless specifically approved by the Director of Residential Life. During periods of low occupancy, such as holidays and vacation periods, a reduced number of residence hall staff remains on site, and the frequency of internal patrols and door checks by Boston College Police officers is increased.

Vehicle entry into the main campus area is restricted and is monitored by Boston College Police officers and security/parking personnel.

Members of the University community are responsible for the actions and conduct of their guests, and for ensuring that visitors know, understand, and adhere to University rules and regulations.

Maintenance

Each year, representatives from the Office of the Financial Vice President and Treasurer, the Boston College Police, Facilities Services, the Office of the Dean for Student Development, and the Undergraduate Government of Boston College conduct a "safety walk" after dark throughout the campus. The purpose of the walks is to determine those areas in need of additional lighting or emergency "blue light" intercoms, or those that require attention to shrubbery and fencing. The recommendations of this group are compiled in a list of maintenance work projects to be undertaken for the upcoming year.

The Boston College Police Department periodically conducts an inspection throughout the campus to identify safety and security concerns such as lighting, emergency "blue light" intercoms, and shrubbery in need of repair or attention. The Police document the resulting maintenance requirements, file a work order with Facilities Services, and notify the Financial Vice President and Treasurer. Emergency situations are addressed immediately; the Police contact the Facilities Services Administrator on Call or Head Custodian to resolve such situations.

A University electrician routinely conducts a lighting inspection after dark throughout the campus. Any lighting found to be inoperative is repaired or replaced immediately.

For additional information regarding the Boston College Police Department, please see policy [5-350-001](#), Boston College Police -- Function and Responsibilities. For related information regarding campus safety and security policies, please see policy [5-350-200](#), Campus Safety and Security Policies—Required Disclosures and Reports.