

Title: Office of Marketing Communications -- Campus Maps
Code: 1-135-150
Date: 1-15-99rev
Approved: WPL

Policy

The Office of Marketing Communications is responsible for administering and updating the Boston College campus maps, and for providing current versions of the maps for use by the University community. The campus maps depict the Chestnut Hill campus, the Newton campus, Weston Observatory, and the approach to Boston College.

Campus maps are updated and approved annually by the Office of Marketing Communications. The maps are revised each September, and each is inscribed in the lower right corner with the month and year. Only **current** maps that have been approved by the Office of Marketing Communications are authorized for use in print and electronic publications. Current versions of the maps may be obtained from this Office or may be accessed on the Boston College [Campus Maps web site](#). Electronic references to the campus maps are to link directly to the maps posted on this site. Electronic maps that have been annotated to meet specific needs, (for example, to highlight a particular campus location or to direct visitors to a special event), are to be updated regularly to reflect the most current maps.

Special purpose maps, such as those that depict parking areas, bus routes, or handicapped facilities, are to be consistent with the approved standard maps. Special purpose maps and annotated standard maps that depict parking inventory or future conditions require prepublication approval by the Office of the Vice President, Facilities Management and, as appropriate, by the General Counsel.

All revisions to the standard campus maps must be approved by the Executive Vice President.

Posted: January 22, 1999

Update: March 3, 2003