Technology Instructions

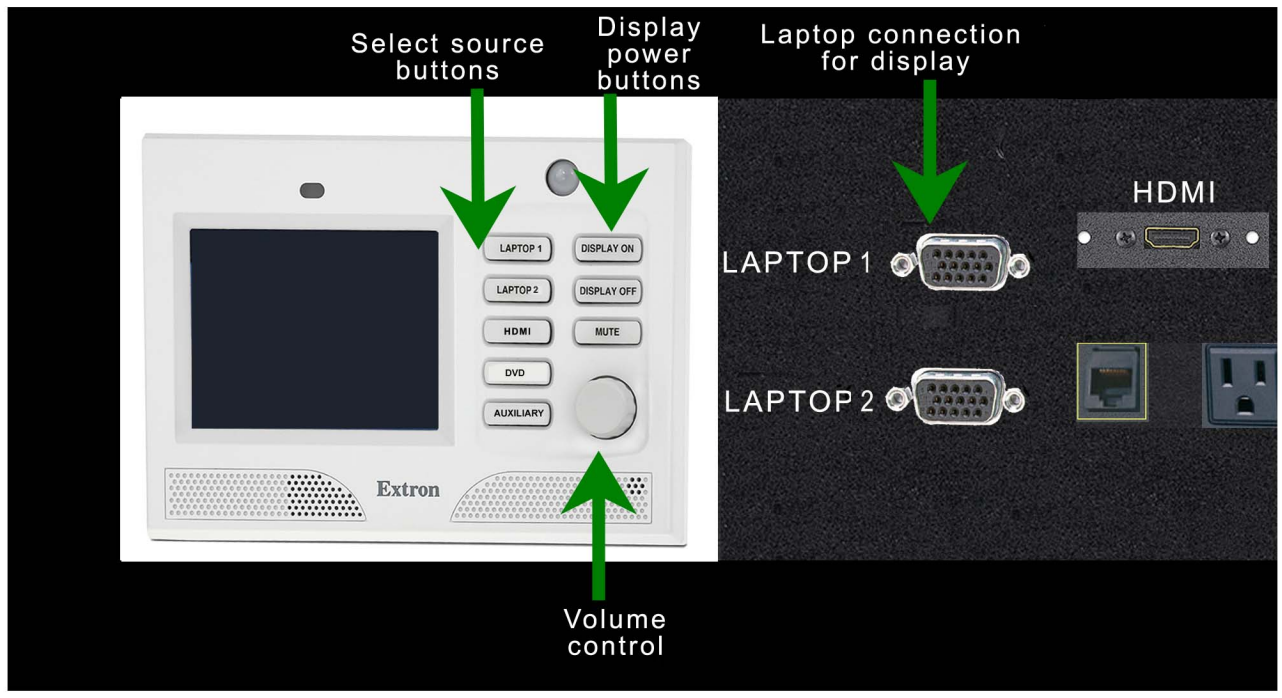
Start Up:

1. Press and hold for three seconds the **DISPLAY ON** button on the Extron panel.
   The button lights will flash while the projector warms up - this is normal.

2. **Wait 45 seconds. The projector will warm up.** DO NOT PRESS ANY BUTTONS ON THE PANEL BEFORE THE 45 SECONDS IS COMPLETE.

3. Locate the electric screen switch on the wall. Press down to lower the screen.

EXTRON PANEL



To Display Laptop:

1. Remove the 15-pin cable from the cabinet drawer.

2. Connect your laptop, using the cable, into either the LAPTOP 1 or the LAPTOP 2 input plug on the extron panel.
   If you are using a Mac laptop, you may need to use your VGA adaptor.

3. Plug your laptop's power cord into the power socket on the extron panel.

4. Turn on your laptop.

5. On the Extron panel, press the source button corresponding with where you plugged in the cable (LAPTOP1,LAPTOP2).
   Even if this button is already lit, deselect and then reselect it now.

TROUBLESHOOTING: If you do not get a picture on *both* your laptop and the projection screen...

Windows XP/VISTA/7:

Hold down *simultaneously* the following laptop keys:

1.) The **(Fn)** key located on the bottom left of the keyboard, and
2.) The corresponding monitor **"F"** key located across the top of the keyboard. The specific **"F"** key varies on laptops, therefore look for the **"F"** key displaying two monitor symbols or labeled **(LCD/CRT)**

Macintosh OS X and higher:

Hold down the laptop key:

- The **"F"** key displaying two monitor symbols (🗗), usually the F7 button.

To Display DVD:

1. Turn on the DVD by pressing the power button on top left of deck.

2. Insert your Disc into the player.

3. On the Extron panel, press the **DVD** button.
   Even if this button is already lit, deselect and then reselect it now.
   Use the DVD remote to control the movie.

4. Adjust your volume level with the volume control knob on the Extron panel.

Shut Down:

1. Turn off your laptop.

2. Disconnect the 15-pin cable from the panel and store in cabinet drawer.

3. Press the **DISPLAY OFF** button for three seconds. Light will flash while projector cools down. **** Please note: you will not be able to restart the system until the projector cools down. This will take approximately 2 minutes.****

4. Raise the projector screen by pressing the wall switch up.

NEED HELP?
Dial 2-4219
(617-552-4219)
Classroom Support Services
Campion Hall Room G36
Mon - Thurs, 8:00 am - 10:00 pm, Fri 8:00 am - 5:00 pm
(Summer hours 8:00 am - 5:00 pm)