



# BOSTON COLLEGE INTERNATIONAL

## Exchange Student Application

### INFORMATION FOR APPLICANTS

This application has been designed for students enrolled in institutions of higher learning that have formal exchange agreements with Boston College.

Scan the following documents to: [oipexchange@bc.edu](mailto:oipexchange@bc.edu):

- ◆ Complete application,
- ◆ Copy of the passport photo page,
- ◆ Copy of transcript from your university,
- ◆ Official TOEFL scores (students whose native language is not English),
- ◆ 2 color passport-size photos

Mail the following documents to: OIP, 258 Hammond Street, Chestnut Hill, MA 02467

- ◆ Original, official transcript from your university,
- ◆ Original financial certification form with original supporting documents

### APPLICATION DEADLINES

Deadline for receipt of all documents:

<b>Fall Semester or Full Year</b>	<b>March 1</b>
Spring Semester	September 15

Applications received after these dates will be reviewed when space is available. Your university may have earlier deadlines to which you must adhere; please check with your university's international office.

### PERSONAL INFORMATION. Please *type*.

Name (as it appears on your passport)

LAST

FIRST

MIDDLE

Home Address

City

Postal Code

Country

Telephone

E-mail

Date of Birth (month/day/year)

Gender: Female / Male

Home University

Applying for:

Fall 2012

Spring 2013

Year 2012-13

### CITIZENSHIP

Country of Citizenship

City & Country of Birth

Native Language

Passport Number

### EDUCATIONAL BACKGROUND

List below in chronological order any other universities you have attended.

Name of University	City & Country	Dates of Attendance	Degrees Received

### ACADEMIC INTERESTS

Please describe briefly your academic interests:

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Name: \_\_\_\_\_

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**ACADEMIC HONORS**

Please describe briefly any academic distinctions or honors you have achieved since secondary school.

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**EXTRACURRICULAR AND PERSONAL ACTIVITIES**

Please list your principle extracurricular, community, and personal activities. For example, leadership positions, sports, musical instruments, etc.

Activity	Dates	Hours per week	Honors/distinctions received

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**WORK AND SUMMER EXPERIENCES**

Please list any jobs you have held during the last three years or any summer study, travel, volunteer work or other summer experience you have had.

Specific nature of job/experience	Approximate dates	Hours per week

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**TEST INFORMATION**

All applicants whose native language is not English are required to take the Official TOEFL exam. These scores are reviewed as part of the application process; no application will be considered complete without a TOEFL score report. Only scores from tests taken within the last two years will be accepted. Please indicate the examinations you have taken or plan to take.

Test	Location	Date	Results
Official TOEFL			

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**NOMINATION BY HOME UNIVERSITY**

You must be nominated by your home university to apply to Boston College as a non-degree exchange student for the term(s) indicated on the front of this application form. Please contact your university's exchange office to make certain that they have sent an email confirmation of your nomination to: Esther Messing, Assistant Director International Exchange Program, [messines@bc.edu](mailto:messines@bc.edu) prior to the appropriate deadline.



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Name: \_\_\_\_\_

## COURSE HISTORY

If you are requesting any **Finance** classes indicate below whether you have previously completed or are currently enrolled in the following subjects and the **title of the class as it appears on your transcript**:

- Financial Accounting\_\_\_\_\_
- Basic Finance\_\_\_\_\_
- Corporate Finance\_\_\_\_\_
- Investments\_\_\_\_\_

Note: If your university does not offer separate classes in Financial Accounting and Basic Finance, you must attach the syllabi for the equivalent classes that you have taken.

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If you are requesting any **Marketing** classes indicate below whether you have previously completed or are currently enrolled in the following subjects and the **title of the class as it appears on your transcript**:

- Marketing Principles\_\_\_\_\_
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If you are requesting any **Economics** classes indicate below whether you have previously completed or are currently enrolled in the following subjects and the **title of the class as it appears on your transcript**:

- Calculus\*\_\_\_\_\_
- Statistics\*\_\_\_\_\_
- Principles of Microeconomics\*\_\_\_\_\_
- Principles of Macroeconomics\*\_\_\_\_\_
- Microeconomic Theory\_\_\_\_\_
- Macroeconomic Theory\_\_\_\_\_

**Note:** If your university does not offer separate introductory and intermediate Microeconomic and Macroeconomic classes, please attach syllabi, lists of textbooks, and/or assigned readings for the equivalent class(es) that you have taken.

**\* Please tell us if you have had this course prior to entering university.**

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# BOSTON COLLEGE INTERNATIONAL

## Exchange Student Information Sheet

### HOW TO FIND COURSES ON OFFER

You are probably looking for classes that will be offered at Boston College next year when you plan to be here. While it is not always the case, it is generally correct that classes will be offered from one year to the next in the same semester. For example, a class that is offered in the fall semester will probably be offered the following year in the fall semester. The course offerings for fall semester are posted around March/April, and courses for spring semester are posted in October/November. To search for classes, please do the following:

- 1) Go to [www.bc.edu/courses](http://www.bc.edu/courses)
- 2) Click on "Search courses by specific criteria"
- 3) Click on "Select a term" and select either Fall or Spring semester (depending upon when you will be at BC).
- 4) Click on "Select a School" and if, for example, you want to take classes in the business school, select Carroll School of Management
- 5) Click on "Select a Department" (for example, Finance)
- 6) If there is a class that you are interested in, click the course number on the left side of the page and a course description will pop up. The course description will tell you what, if any, prerequisites are required for that class. Remember that you must have completed the prerequisites **before** you can take that class. On the right side of the page you will see that some classes are marked "dept permission," "school restricted," or "major restricted." If classes are "restricted" or require "department permission," we will try to get permission for you to take them, or to be placed on a waiting list. Be aware that only those accepted as Graduate students may enroll in "GRAD" courses.

**Selection Criteria**

Term: Spring 2009/2010  
Display: Open Courses  
Department: EN=english  
Course level(s): All levels

New Course Search

**Selected Courses**

Note: Click on a Course Number below to see a description of the course.

Course	Index	CR	Level	Title	Schedule	Location	Instruct
EN00901	8302	3	core	First Year Writing Sem/English Language Learners	T TH 12*		Keyes T
EN01001	8303	3	core	First Year Writing Seminar	T TH 1		Donovan
EN01002	4953	3	core	First Year Writing Seminar	W F 2		Kaplan

We limit the size of most classes; small class size is a benefit, but it also means that you may not be able to get all of the classes you want. During the add/drop period some classes that are closed at the time of registration may reopen. A very few qualified applicants may be allowed to take one class at the Law School; however, registration for that class will occur after arrival and classes may be selected only from those remaining open at that time.

Note: Prior to orientation you may **not** register yourself for classes and requests to be placed on waiting lists for closed classes must be done through OIP. Registration for Finance classes must be done **only** by that department. Students requesting Economics classes will be pre-enrolled in only one class; if other classes become available during the add/drop period it may be possible to register for one more Economics class.



Office of International Programs • Hovey House • Chestnut Hill, MA 02467 • Telephone (617) 552-3827 • Fax (617) 552-0647

# BOSTON COLLEGE INTERNATIONAL

## *Exchange Student Health and Disability Form*

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### **STUDENT HEALTH AND DISABILITY INFORMATION**

Although studying overseas is an “experience of a lifetime,” it can also be physically and emotionally stressful. If you have any health, emotional or disability issues, you must discuss them with your personal health care provider, or counselor prior to departure. It is also recommended that you let the Boston College Office of International Programs know of any condition that may require special attention on your part, especially medical or mental health issues.

#### **CHECK-UPS AND VACCINATIONS**

We recommend that you visit your doctor and dentist before departure and make sure that all your vaccinations are current.

#### **PRESCRIPTIONS**

Bring medications in their original labeled bottles and copies of all written prescriptions with generic names. When feasible, bring medication to last all semester/year. Do not ship medications overseas as they might be retained at customs.

#### **DOCUMENTED DISABILITY**

If you are currently receiving disability-related arrangements and/or accommodations for any documented disability condition (e.g. hearing, visual, medical, psychiatric, learning), please bring appropriate documentation and be sure to notify The Office of International Programs. We will work in collaboration with those offices to facilitate disability-related accommodations for you.

**Your signature indicates that you have read and understand the recommendations and requests made in this document.**

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Signed

Date



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# BOSTON COLLEGE INTERNATIONAL

## *Housing Application*

The Boston College On-Campus Housing Office provides a limited number of rooms in residence halls for visiting undergraduate exchange students. The Office of International Programs will allot these rooms on a lottery basis prior to the start of each semester. On-campus housing is available from late August to the middle of May. Residence halls close for the Christmas break (3 weeks) and student are not allowed to stay during this time. The cost for on-campus housing (based on double occupancy, including utilities) is approximately US\$1200 per month. In addition, some on-campus accommodations require that students purchase a meal plan. **Housing is assigned and students may not select their accommodations.**

The Off-Campus Housing Office will assist all students needing off-campus housing. There are plenty of accommodations available near Boston College in the towns of Brighton, Brookline, and Newton. A list of available housing is published and updated regularly by the Off-Campus Housing Office. Exchange students can register on a BC website that lists students looking for apartments and students looking for additional roommates. Although students normally find housing within a few days of their arrival in Boston, we recommend that exchange students arrive at least two to seven days prior to the start of the semester to look for housing. The cost for off-campus housing ranges from **approximately** US\$800 to \$1200 per month.

### STUDENT INFORMATION

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Home Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Gender: Female / Male \_\_\_\_\_ Date of Birth (month/day/year) \_\_\_\_\_

Country of Citizenship \_\_\_\_\_ Native Language \_\_\_\_\_

**Choose one:** \_\_\_\_\_ **on-campus housing** \_\_\_\_\_ **off-campus housing**

**I give permission to share my e-mail address with other BC exchange students looking for roommates for off-campus housing.**

**\*\* Please note that only undergraduate exchange students are eligible for on-campus housing. Students unsuccessful in the on-campus housing lottery will be notified and will be assisted by the BC Off-Campus Housing office. \*\***



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# BOSTON COLLEGE INTERNATIONAL

*Emergency Contact Information*

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**In case of an emergency while at Boston College please provide the following information:**

**Your name:** \_\_\_\_\_

**Name of person to contact:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Home phone number (include country and city codes):**

\_\_\_\_\_

**Cell phone number:** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_