Pressing anywhere on this page brings you to the next Screen.

Next Page is password protected

After 5 minutes of no activity, touch screen will go dark, pressing anywhere on it will reactivate it.
• Enter 4 digit number to get to main page.

• If you enter an incorrect number a warning will come up on the bottom of the screen stating this.

• Once you’ve entered the correct password, the main buttons will become visible.

• Room controls like screen, lights and volumes are always available throughout every page.
• All display sources now become visible.

• Press the desired source you want to display.

• This will bring up the next choice you need to make.

• All room controls stay visible at all times. To raise the volume levels for either program material or microphones use volume controls on right side. Bar-graphs gives you a reference point on loudness.
Boston College – McGuinn Auditorium

Fixed Computer Page

- Press ‘Fixed Computer’ button within the source grouping.
- To see the image on the large display screen press ‘Active Screen’.
- Once activated, a warm-up message will appear. Once projector is warmed up an Image Mute button becomes available.

The fixed Computer is located inside the lectern.

To switch between the Mac or PC computers, press “Scroll Lock” on the keyboard twice, then press the up or down arrow once.
• The video projector will automatically turn on by activating any display source and then pressing the activate button.

• Once the projector powers up, a warm-up timer appears giving you indication that the projector is warming up. When projector reaches full brightness this timer disappears and source controls emerge.

• The warm-up timer will only appear the first time the projector is activated.
• Press ‘Guest Laptop’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute and Auto Imaging button available.

• To connect your laptop, use the cable located on top of the lectern. Plug cable into your laptop VGA connector prior to turning it on.

TROUBLESHOOTING: If you do not get a picture on both your laptop and the projection screen...

**Mac OS X and higher:**
hold down the keyboard "F" key displaying two monitor symbols (), usually the F7 button.

**Windows 95, 98, NT, XP:**
Hold down simultaneously the following laptop keys:
1.) The (Fn) key located on the bottom left of the keyboard, and
2.) The corresponding monitor “F” key located across the top of the keyboard. The specific “F” key varies on laptops, therefore look for the “F” key displaying two monitor symbols or labeled (LCD/CRT)
• Press ‘Booth Computer’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute and Auto Center Button available.

This connection is located inside the projection booth. This is dedicated for a qualified Media Technician to be present.
Boston College – McGuinn Auditorium

Document Camera Page

- Press ‘Document Camera’ button within the source grouping.

- To see the image on the large display screen press ‘Active Screen’.

- Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute Button available.

The Document Camera is located to the right of the lectern. Slide the drawer out, press button by neck of camera to raise camera to operating position and then power up unit.
Boston College – McGuinn Auditorium

VCR Page

• Press ‘VCR’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute Buttons available.

• You may view the image on the touch panel either in a small window or full screen. Press on the window to get to big screen.

The VCR is located inside lectern on bottom left side. Press power on unit, insert tape and then hit stop. The unit automatically starts the tape after you insert it.
• Press ‘Cable’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute Buttons available.

• You may view the image on the touch panel either in a small window or full screen. Press on the window to get to big screen.

The cable channels can be changed by using the keypad, type in the number you want to go to then press enter. You can also use the Up/Dn arrows to change the channel by one in either direction.
• Press ‘DVD’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute Buttons available.

• You may view the image on the touch panel either in a small window or full screen. Press on the window to get to big screen.

The DVD is located inside lectern on bottom left side. Press power on unit, open the tray and insert DVD. All controls to manipulate the DVD can be found on this page.
Boston College – McGuinn Auditorium

Aux Video Page

• Press ‘Aux Video’ button within the source grouping.

• To see the image on the large display screen press ‘Active Screen’.

• Once activated, a warm-up message will appear. Once projector is warmed up you have Image Mute Buttons available.

• You may view the image on the touch panel either in a small window or full screen. Press on the window to get to big screen.

The Aux Video Connection is located inside lectern on bottom left side. Connect your device to this connection to see it on the screen.
Boston College – McGuinn Auditorium

CD Page

• Press ‘CD’ button within the source grouping.

• Place CD in DVD player located in bottom left side of Lectern.

• By selecting CD, you are selecting the DVD player without turning on any projection device.

• Use the standard transport controls to operate the CD.
• Press ‘Slide’ button within the source grouping.

• Your slides will need to be mounted into a slide tray and secured on the slide machine. The slide machine is located in the booth on the table.

• Press the corresponding power button to turn on slide projector.

• Use the standard slide controls to advance the slides.
Boston College – McGuinn Auditorium
Exit Page

• To exit the system select ‘Exit’ on bottom left of screen.

• A question will appear asking you if you really want to do this. This is the chance to back out and resume normal operations if you pressed this by mistake.

• To go back to previous operations, select ‘No’, all previous conditions will remain the same.

• To continue to exit press ‘Yes’. This will shut down all projection devices, raise screens, set volume levels and stop all transport devices. Once this is done the touch panel will revert back to the welcome screen.