Graduate Assistant Position: Becker College

Reporting to the Associate Director of Residence Life and Student Conduct, The Graduate Assistant is representative of the Office of Residence Life and Student Conduct (ORLSC) at Becker College. The graduate assistant will maintain office hours of 20 hours per week. This is a live-in, 10-month, professional administrative position.

Responsibilities include participating in Residence Life Duty Rotation (including weekends, after hours, break periods and holidays), when on-call, acts as the primary contact for on-campus emergencies or crises. Writes Incident Reports as appropriate. Work collaboratively with professional and student staff in all buildings, including in the area of programming and staff development, specifically with In-Service meetings for resident assistants and resident assistant staff development; Assist with departmental assessment and planning initiatives, make effective referrals to counseling or academic services, and familiarizes self with campus resources. Assist with the opening and closing of residence halls. Candidate will be available, visible, and approachable to students within the college community through 20 hours of weekly office hours.

The Graduate Assistant must be registered for graduate courses at the time employment begins in August. A candidate should be a graduate student at a regional accredited college or university in Student Personnel, Higher Education Administration, Counseling or other related field. To apply, visit http://www.becker.edu/job/graduate-assistant. Any questions can be emailed to Joseph.lomastro@becker.edu.

Becker College has a strong commitment to diversity and encourages applications from a broad spectrum of people, including women, persons of color, persons with disabilities, and veterans. Becker College is an Equal Opportunity Employer.