AHANA Career Services
Boston College Career Center
2011 Summer Internship Stipend

Description:

Each year, five internship stipends for up to $3,400 will be awarded to Boston College AHANA students who plan to do full time, unpaid summer internships. These internships will provide the student with the necessary experience needed in fields where they are underrepresented. These internships can either be offered at the organization, or be self-designed.

* Eligibility: sophomores and juniors who are underrepresented in their choice of industry.

Criteria for Selection (for both regular and self-designed internships):

- The internship must be unpaid.

- Student must have significant financial need.

- The internship must be full time, (35-40hrs. per week) and done over a ten week period.

- The internship must provide valuable experience related to your career of interest. In your application provide a clear and thorough proposal that shows how this internship supports your career goals. *Please keep in mind that the internship should also provide a well-rounded experience apart from administrative responsibilities.

- Internships receiving consideration will be those where you, the student, are underrepresented in your choice of industry and can demonstrate research that supports this. (Please note: students wishing to intern in the human services, can apply for the summer grants that are awarded each year through the career center as well)

- Supervision and training must be provided by the internship.

- For an independent internship, it must have a clear and logical connection to your career, have definable goals, be easy for you to manage logistically as a student, and have the complete commitment of all that are involved.

- You are willing to share your experience with future recipients and the career center upon completion of your internship should you be selected.
THE APPLICATION PROCESS:

1. **For a Regular Internship**
   You must first apply for an unpaid internship program. *For assistance in finding an internship, check the listings in the Internship Office of the Career Center at http://www.bc.edu/offices/careers/internships.html.*

   **For a Self-Designed Internship**
   Create your own internship, then contact an organization with ideas regarding a project you would like to undertake. Provide the organization with a plan for a project that you would like to do independently. Independent projects must be supervised by someone who has an expertise in the subject matter.

2. Submit an internship stipend proposal with your resume attached. *Please note: You must be accepted into the internship before the award can be made.*

AHANA Career Services

*Summer Internship Stipend Proposal 2011*

**Contact Information:**
Name: __________________________ Eagle ID #: __________________________
School: __________________________ Major: __________________________
                     Year of Graduation: ______
Email: __________________________ Race/Ethnicity: __________________________
                     (optional)
Local Address: _____________________________________________________________
Local Phone: _______________________________________________________________
Home Address: _______________________________________________________________
Home Phone: _______________________________________________________________
Summer Address: (if known) ___________________________________________________
Summer Phone: (if known) ___________________________________________________

**Internship Information:**
Internship Title: ___________________________________________________________
Organization: _______________________________________________________________
Internship Supervisor: (direct supervisor)
   Title: __________________________________________________________
   Address: ___________________________________________________________
   Phone: __________________________ Email: __________________________
1. What is the mission of the organization and how does it fit with your career goals?

2. Tell us about the internship:
   - Responsibilities/duties (include a job description if available).
   - Hours per week.
   - Starting and ending dates.

3. Please explain the current underrepresentation of professionals of color in this field.

4. Has the position been offered to you yet?

**Deadline To Apply: Friday, April 1st, 2011**

Please attach this application, along with your resume and proposal via email to chanceje@bc.edu or mail/deliver to the Career Center, 38 Commonwealth Ave/Southwell Hall by April 1st at 4:30 PM. If you have any questions, please call Jessica Chance at the Career Center at 617.552.0917.

**AHANA Career Services**

**Summer Internship Stipend Proposal 2011**

**Self-Designed**

**Contact Information:**

Name: ___________________________ Eagle ID #: ___________________________

School: __________________________ Major: ___________________________ Year of Grad: ______

Email: __________________________ Race/Ethnicity: __________________________ (optional)

Local Address: __________________________
Local Phone: __________________________

Home Address: __________________________
Home Phone: __________________________

Summer Address: (if known) __________________________
Summer Phone: (if known) __________________________

**Internship Information:**

Internship Title: __________________________
Organization: __________________________
Internship Supervisor: (direct supervisor) __________________________
Title: __________________________
Answer questions 1-4 in a total of 1 to 3 pages only, double spaced. Your answers should be well-thought out and as complete as possible. Please note that your internship cannot begin before June 1, 2011.

1. What is the mission of the organization and how does it fit with your career goals?

For self-designed internship:

2. Describe how you came to design this internship
   • What are the primary responsibilities of this internship?
   • Hours per week
   • Timeline of independent project
   • Start and End dates

3. Please explain the current underrepresentation of professionals of color in this field.

4. Has the position been offered to you yet?

DEADLINE TO APPLY: APRIL 1st, 2011

Please attach this proposal with your resume in an email to chanceje@bc.edu or mail/deliver to the Career Center, 38 Commonwealth Ave/Southwell Hall by April 1st, 4:00PM. If you have any questions, please call Jessica Chance at the Career Center at 617.552.0917.