**University Council on Teaching**

**Minutes 3-18-2015**

In Attendance: Jeff Cohen (Chair), Kathy Bailey, Julian Bourg, Pat DeLeeuw, Audrey Friedman, John Rakestraw, Jessica Pesce

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## Update on programs and events from CTE-John Rakesraw

***Search for Director of Faculty Programs***

* Plan to begin on campus interviews by end of March

***Excellence for Teaching Day***

* Proceeding with Plans with how to communicate and promote attendance to this event. Potentially channel communication through the deans.
* Schedule of Events
	+ Starts at 9:45AM (Video for CTE)
	+ Mike Wesch and Silvia Bungee presentation
	+ Lunch (will be holding a series of roundtables)
	+ Afternoon Workshops
	+ Close with Cocktail reception (door prizes will be awarded)

CTE Website

* This website has officially gone live. This may serve as a channel for publicizing things such as the TAM and TAME Grants.

## Reform of TAM and TAME Grants – Jeff Cohen

***Opportunities for Process Improvement***

* Potentially eliminated the paper submission element of the award
* Finding ways to better publicize the Award
* Enhancing Accountability – Include an executive summary. This would allow people to get a better understanding of what these awards consist of.
* Discussion about the stipend amount ($5,000)—should we make this consistent across the board? What would be the best method for encouraging more applications?
	+ Options Discussed
		- $5,000 Stipend
		- Portion of Salary (1/9)
* As mentioned above, the CTE website may serve as a way to publicize the details/requirements for such grants.
* Enhancing Communications
* How to create more publicity/credibility for those who win?

***Discussion about Repurposing the Available Grants ($150,000)***

* What is the most effective way to allocate this money? Are there ways we can encourage learning communities between faculties?
* **Sustainability** – Are there ways in which we can encourage multi-year projects? This may also be a way to promote more interaction
* **Mentoring Grants** – these are an important part of the existing allocation, and should continue to be a focus. How can we enhance these mentoring programs using these grants? Helping students connects their major to their career activities.
	+ **Alumni Panels** – How can we encourage more participation?
* **Faculty Cohort Groups**
	+ Funding learning communities that will be held over the course of the semester. Could we potentially allocate some of this grant money to efforts such as these?
	+ Current Offerings- ‘Intersection’ and ‘Common Room’
* **Managing Transition to the New Model**
	+ ***Option 1***: Allocate a portion of Grant to the old model (for Fall of 2015) and allocate the remaining portion to funding the new model. Communicate the transition to the faculty.
	+ ***Option 2:*** Allocate all of new year’s grant money to new model

## Other Topics Discussed

***Departmental Workshops***

* Textbook/Workshop Discussion
	+ Are there other ways to accomplish the same thing without making students purchase expense textbooks?

***Teaching Awards***

* How do we make this an actionable project within every school?
	+ Make a recommendation to the deans to implement this. Suggest that these be presented at each schools individual graduation.
	+ A proposal will need to come from this group to the larger university.
* Revisited the challenges associated with this (in terms of how receiving these awards are perceived). Need to communicate a clear plan of how the recipients of these awards are determined.
* Donor/Named Award Option

***Clocks in Classroom***

* Should clocks be installed in classrooms?
	+ Overall positive reaction although some dissent indicated.
	+ Make a recommendation to place clocks that are accurate and placed discreetly so the clock does not become the focus of the classroom.