

The Constitution of the College Republicans of Boston College

Adopted on 17 April, 2005

Article I - Name of Organization

The organization shall be known as the College Republicans of Boston College, heretofore known as CRBC

Article II - Purpose of Organization

Section 1.

To represent the Republican Party to the student body of Boston College, and to promote the interest of the Republican Party on campus.

Section 2.

To bring meaningful events and activities to the student body that promotes political dialogue and encourages voting.

Section 3.

To bring dynamic and distinguished speakers to campus in order to facilitate meaningful discussion on campus.

Section 4.

To act on behalf of Republicans candidates on and off campus, and to promote these candidates to the student body, in the surrounding community, and beyond.

Section 5.

To create and maintain a strong link among the club, the Republican Party, and the College Republicans throughout the state and country.

Article III – Membership

Section 1:

The types of members are 1) General Members, and 2) Voting Members

Section 2:

The privileges of general membership are as follows.

- A. May attend general meetings and express their ideas and opinions.
- B. Are not entitled to voting or nominating candidates for office, or running for office themselves.
- C. Are entitled to regular email updates from the Executive Board.

Section 3:

The privileges and responsibilities of Voting Members are as follows:

- A. To become a Voting Member, one must be an enrolled full-time undergraduate at Boston College and have attended at least three (3) activities within the past year.
- B. In addition, a Voting Member must pay annual club dues.
- C. Privileges shall include the right to nominate candidates for office, run for office, as well as vote in the annual Executive Board elections.

Section 4.

All membership disputes shall be determined by the Executive Board.

Section 5:

Non-Discriminatory Clause: There shall be no discrimination against any individual due to race, age, religion, color, sex, sexual orientation, national origin, mental or medical handicaps, marital or parental status, or Vietnam Veteran status.

Article IV - Dues

Section 1.

Membership dues are to be set by a majority vote of the Executive Board on a yearly basis. The amount selected shall be a reasonable amount that will not be a financial hardship for members.

Section 2.

Dues are to be collected by the Treasurer and deposited into the College Republicans ODS account. A record of all transactions shall be kept by the Treasurer, Secretary, and Director of Membership.

Article V – Officers

Section 1.

The CRBC, shall be governed by an Executive Board consisting of a President, Vice President, Director of Political Affairs, Director of Publicity, Director of Membership, Treasurer and Secretary. There shall also be two positions appointed by the Executive Board, a Webmaster and an Advance Team Coordinator, who will serve as officers, but not Executive Board Members.

Section 2.

Tenure for all officers shall be (1) year ending with the election of successors.

Section 3.

The Executive Board shall make all decisions by a majority vote of the seven (7) members. Each member shall have one vote. The only exceptions to this are Impeachment (See Article X) and Amendment (See Article XII).

Section 4.

The general duties of the Executive Board are as follows.

- A. Have prepared at each Executive Board Meeting an update on all major changes, projects, and activities pertaining to the position of the officer.
- B. Show initiative in planning, running, and completing club meetings & events.
- C. Vote on both the year's budget and any updates in the Constitution.
- D. Committees shall be established as needed to carry out the functions of the Club. Any officer may create, structure, and run a committee.

Section 5.

The specific duties of the Executive Board are as follows.

- A. The President shall enforce this Constitution, preside over and guide the agenda of the Executive Board, oversee the general operation of the club, and act as the official representative of the CRBC at official functions, media events, and campus events, or assign another member to do so.
- B. The Vice President shall be responsible for chairing the Club in the absence of the President, and shall supervise committees and give reports to the Executive Board. He/she shall also plan all meetings, General and Executive Board.
- C. The Director of Political Affairs shall maintain contacts w/ external political organizations and campaigns. He/she will make regular reports to the Executive

Board and the general membership about any on-going or future campaign activity or opportunity. He/she coordinates club activities in all outside campaign activities.

- D. The Director of Publicity will be responsible for the active promotion of events sponsored, co-sponsored, organized by, or supported by the CRBC. This may involve hanging of banners and/or flyers; the distribution of quarter sheets or leaflets; contacting other campus organizations; and utilizing any other possible modes of communication. The Director of Publicity should be able to implement this promotion without direction from the Executive Board.
- E. The Director of Membership is responsible for drafting and implementing strategies to maintain and increase current club membership. Also, he/she is responsible for conducting an annual voter registration drive. He/she shall be responsible for keeping membership rolls, checking attendance and making members aware of their Voting Member status. In addition the Director of Membership is charged with forming and heading the Future Republican Leadership Program (See Section 6).
- F. The Treasurer shall be responsible for the upkeep of accurate financial records, the balancing of club accounts, and the completion and recording of all club transactions. He/she shall also file all relevant budget requests to SOFC, ODSD, or any university organization granting funding for which the club is eligible. He/she must also attend all the mandatory training required by SOFC and ODSD.
- G. The Secretary shall record the minutes of all General and Executive Board meetings and maintain all documents. In addition, the Secretary shall be charged with creating Press Releases for the events that CRBC promotes, distributing releases to local and state media, and coordinating media relations with the Office of Public Affairs.
- H. The Webmaster shall design, create, and update the CRBC website. He/she shall be required to update the website as frequently as possible and at the request of the Executive Board members.
- I. The Advance Team Coordinator shall organize the setup, operation, and breakdown of all CRBC meetings and events. He/she shall attend all meetings with Boston College Administration and Police for the planning of each event. He/she will be in charge of a rotating committee of members to help complete his/her duties.

Section 6.

The Future Republican Leadership Program (FRLP) is run by the Director of Membership in order to train underclassmen in political networking, event planning, budget application, processing, and appeal; media affairs, and university/club interaction.

- A. All freshman and sophomores who are members are eligible to apply for FRLP.
- B. The Executive Board shall select up to eight (8) members from the applicant pool.
- C. FRLP members must actively help and support the Executive Board in all their efforts.
- D. The FRLP will be responsible for planning one event, under the direction of the Executive Board, during the Spring Semester.

Article VI - The Club Advisor

The Role of the Club Advisor shall be

- A. To provide guidance and support to the leadership and membership of CRBC, and to aid in the resolution of disputes.
- B. The Club Advisor shall preside over any Impeachment hearings.
- C. The Executive Board shall meet with the Club Advisor at least once (1) per semester.
- D. The Club Advisor will be invited to attend every event and meeting of CRBC and may attend at his/her will.

Article VII – Meetings

Section 1.

General meetings shall be held at the least once a month, at the discretion of the Executive Board. Their purpose shall be to provide the club with information about the upcoming events and allow for club input in the decisions of the organization.

Section 2.

Executive Meetings shall be held at the discretion of the Executive Board, and before every General Meeting, no earlier than 1 week prior. The Executive Board shall not go more than two weeks without having a meeting, with the exception of school breaks and exam periods. The purpose of these meetings shall be to coordinate the Director's programs and the meeting issues.

Section 3.

Special Meetings may be called at the discretion of the Executive Board or President if necessary. These meetings must be announced at least 3 days prior to the intended date.

Article VIII – Committees

Section 1.

Committees may be formed by any of the Executive Board members to assist with his/her duties. These committees may be temporary or permanent in nature. Their membership must be on a voluntary basis.

Section 2.

In a normal year, it is recommended that a committee be created for at least, but not limited to, Publicity and Advance Team. These committees will also be supplemented by the FRLP when necessary.

Article IX – Elections

Section 1.

Elections to choose the Executive Board for the next academic year shall be held during the month of April, and shall be presided over by an Elections Committee, which will be selected during the month of March.

Section 2.

Eligibility.

- A. In order to run for an office on the Executive Board of CRBC, one must have attained the status of Voting Member.
- B. In order to run for President, the member must have spent at least one year on the Executive Board prior to running for President.
- C. No member may run for President, Vice President, or Treasurer if they plan on being abroad or on leave during any part of their year of service to the Club.
- D. No member may run for any office if they are going to be abroad or on leave for the entire year of their service.
- E. No member may be abroad or on leave and an active Executive Board Member. The vacancies created by this clause shall be filled with using the provisions in Article XI.

Section 3.

The Elections Committee.

- A. The Executive Board shall appoint three Voting Members, either current Executive Board or dedicated members, to Elections Committee at least one week before elections will be held. These members cannot be running for any of the offices of the Executive Board.
- B. The members of the present Executive Board shall have no involvement in the organization and planning of the election if they are running for reelection, with the exception of the selection of the Elections Committee.
- C. The Elections Committee's main goal will be to notify the club of elections, solicit nominations, manage the elections on the day (see Section 5), and count the votes.
- D. The Elections Committee shall not have the ability to vote in the election. Except in the event of a tie, where their majority vote is the tie breaking vote.

Section 4.

Nomination.

- A. Nomination may occur at the Election Informational meeting (1 week prior to Election Day) or "on the floor" on Election Day
- B. A candidate for the Executive Board must have received the nomination of another Voting Member.
- C. In order to nominate a candidate for the Executive Board, one must have attained the status of Voting Member.
- D. The Director of Membership shall also ensure that all members who nominate or are nominated satisfy the requirements above.
- E. One may nominate a candidate who is not present at the meeting. The Secretary of CRBC shall have the duty of contacting the absent member and verifying his/her interest in running and all other qualifications.

Section 5.

Election Day.

- A. After the date, time, and locations have been chosen by the Elections Committee, members should be informed by the Elections Committee at least a week in advance.
- B. Once that day arrives, it is the duty of the present Director of Membership to provide a copy of the records pertaining to the status (general or voting) of the club members to the Elections Committee.

- C. The Elections Committee shall admit no one into the election who has not attained the status of Voting member.
- D. The Elections Committee shall inform the membership of the voting procedures and requirements.
- E. The first election shall be that of President. The subsequent offices shall be: Vice President, Treasurer, Director of Political Affairs, Director of Publicity, Director of Membership and Secretary.
- F. Each candidate may give a one to two minute speech declaring his/her candidacy and his/her qualifications for the office.
- G. The voting shall be conducted by secret ballot.
- H. Once voting has ended for one office, the Elections Committee shall collect the ballots and leave the room to count them in private.
- I. Upon their return, they shall read the results. Only at the request of a candidate for that office shall the vote distribution be disclosed.
- J. If a candidate loses for one office, they may “drop down” and run for a subsequently elected office.

Article X – Impeachment

Section 1.

With reasonable cause, the CRBC has the right to remove any member of the Executive Board.

Section 2.

A petition signed by 50% of the active membership and/or one signed by 3 of the Executive Board members shall begin the impeachment process.

Section 3.

The Executive Board, minus the impeached individual, must consult with the Club Advisor to discuss the allegations and the validity of the petitions.

Section 4.

If the Club Advisor feels the allegations require further investigation an impeachment hearing shall occur.

Section 5.

A hearing shall be held to interview members of the Executive Board, the individual accused, and any particular active member who would bring evidence to the case.

Section 6.

After the investigation, a vote shall be held. All non-accused members of the Executive Board shall have one vote each. The Club Advisor shall serve as the moderator.

Section 7.

The decision must be decided by a two-thirds (2/3) majority.

Article XI – Vacancy

Section 1.

It is the charge of the Executive Board to determine whether a vacancy in the Executive Board merits a replacement candidate to fill that role and who that candidate should be.

Section 2.

If a vacancy should occur, either temporary (abroad, on leave) or permanent (resignation or removal), it shall be at the discretion of the Executive Board to handle this vacancy.

Section 3.

A majority vote by the remaining Executive Board members is required to fill a vacancy.

Section 4.

If vacancy replacement is deemed necessary, there shall be a special election for this position, with the remaining Executive Board serving as Elections Committee, and the Voting Membership will vote on the candidates.

Article XII – Amendment

Section 1.

An amendment must be first approved by CRBC's ODSO advisor.

Section 2.

Once it is approved, a two-thirds (2/3) vote by the Executive Board is required to adopt it.

Section 3.

It shall be the duty of the Secretary to notify the general membership of the changes made if the Executive Board adopts an amendment.

Section 4.

If that is not attained, the member supporting the amendment may ask for a hearing in the next general meeting and conduct a vote on the amendment. When this general meeting is held, all members are to be provided a printed copy of the proposed amendment.

Section 5.

If a two-thirds (2/3) majority of the Voting Members at the general meeting support the amendment, then it is adopted.

Article XIII – Ratification and Updates

Section 1.

The Constitution of the CRBC shall be updated at the discretion of the Executive Board, and these updates shall be considered once per year. These updates shall be made by the Executive Board, or a member designated by the Executive Board. Following the update of the Constitution, it must be approved by the Clubs' ODSO Dean, and then shall be approved following the procedures laid out in Article XII – Amendment.

Section 2.

Once the Constitution has been updated, approved, and adopted, its implementation is immediate.