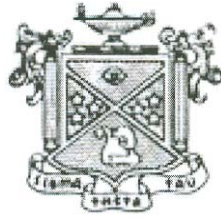


Description and Purpose of the Alpha Chi Clinical Research Fund



I. Purpose

The purpose of the Clinical Research Fund is to encourage qualified members of Alpha Chi Chapter to contribute to the advancement of clinical nursing through research.

II. The Clinical Research Fund

Each year, depending upon availability of funds, Alpha Chi Chapter sets aside for funds for the support of research projects. The Clinical Research Fund Committee reviews applications and makes recommendations to the Executive Board on all proposals received.

III. Criteria Used in Awarding Research Funds

The Principal Investigator will meet the following criteria:

- A. Registered Nurse and a member of the Alpha Chi Chapter.
- B. Have received formal preparation for research at the Master's level or beyond.
- C. Have a well-defined research project pertinent to clinical nursing practice.
- D. Be ready to start the research project, or have research project in process.
- E. Have two letters of support.
- F. Have an approval from an Institutional Review Board.
- G. Have submitted a signed Research Grant Agreement.
- H. If a graduate student: approval by advisor.

IV. Grant Allocation

- A. Allocation of funds will be based on the quality of the proposed research project, the applicant's past research performance and future promise, support of 'new' as well as 'established' researchers, and the chapter research budget.
- B. The amount of the grant will be determined by the amount requested, the number of requests and the amount of funds available during the grant period. Allocation of funds will be recommended by the Clinical Research Fund Committee. Fifteen hundred dollars (\$1500) is the maximum amount that may be awarded to any one applicant.

V. **Clinical Research Fund Committee**

This committee consists of at least five voting members. The Chair votes in case of a tie. The Executive Board has approved the policies and procedures used in making awards.

VI. **MATERIALS TO BE SUBMITTED:**

Please submit the following materials using two (2) separate envelopes.

A. ~~Document~~ **Document “A”** should contain the following materials:

- a. **Completed application form.**
- b. **Signed research grant agreement form:** principal and co-investigators.
- c. One copy of the **consent form used in study.**
- d. **A letter of approval from the Human Rights Review Board (IRB)** at the site where the study will be conducted. If impossible to obtain written approval before the application deadline, this can be sent at a later date. Awards will not be made, however until evidence of IRB approval is received.
- e. **Two letters of support** from persons who can speak to your potential to carry out the research project including the following where applicable:
 - a. Applicants proposing to conduct a **project in a health care institution** must submit **one letter of support from that institution** indicating the feasibility of the study’s implementation and its scientific merit.
 - b. **Graduate Student** applicants are required to submit **one letter from their research advisor** indicating review and approval of the submitted research proposal including the budget and feasibility of project implementation. (Please use the attached advisor form).
- f. Please enclose the **Information Checklist for Documents A and B** in envelope A.

B. **Document “B”** should contain 3 copies of the **project budget** as well as the **research proposal** as outlined on the next page. **The identifying name should be deleted from materials submitted in this document. Any materials in Document B found to contain the applicant’s name will not be forwarded to committee reviewers.**

C. Email one (1) copy of the contents of Document “A” and one (1) copy of the contents of Document “B” in one email to the chairperson of the Clinical Research Fund as above.

**Chairperson, Clinical Research Fund Committee
CSO: SIGMA - Alpha Chi Chapter
Email to Jane Flanagan – flanagjg@bc.edu**