



Club Sports Advisor Agreement

Thank you for your interest in being a faculty/staff advisor for a Boston College Club Sport. By being a Club Sport Advisor, you are helping to develop Boston College students' leadership and organizational abilities, which are qualities that they will need throughout their lives. You will also be involved with a very special group of students. These students not only train hard physically, but, as student-run organizations, they must organize all aspects of their club's activities.

The Function of the Club Advisor

- Provide continuity with the history and tradition of past years;
- Head off situations that might give rise to counterproductive public relations for the organization or the University;
- Dissuade the group from breaking University rules;
- Arbitrate disputes;
- Keep the group focused on its goal.

Consultation on Activities

Keeping abreast of projects and activities and offering ideas freely without dominating activity planning.

Provision of Continuity

Informing officers of the organization's history, past activities, and their outcomes.

Interpretation of Policy

Informing the group of policies, why they exist, and the channels to be followed to obtain exceptions or revisions.

Supervision

On occasion, the advisor may attend the organization's events to prevent violations of public or institutional policies.

Meeting Emergencies

If an emergency situation arises, the advisor may be called upon by the group or University to lend assistance.

Organizational Records

Encouraging the treasurer and secretary to maintain adequate records.

Information Updates

Obtaining submissions of constitutional or bylaw changes and updates of elected officers.

The Club Advisor should be familiar with the Club Sports Handbook and check periodically with the Assistant Director of Intramural and Club Sports to make sure that the club officers are performing their duties. It is the students' responsibility to organize and run club events. The club advisor should not be responsible for these duties. The club advisor should be kept up to date on the club's activities and should dissuade the group from any activity unbecoming of Boston College students.

By agreeing to be a Club Sport Advisor, you will receive a Club Sports Handbook which describes club sports policies and procedures which you may use as a reference.

Club Sport: _____ Year: _____

Name of Advisor (Print): _____

Title: _____

Department: _____ Yrs of Employment: _____

Email: _____ Office Phone: _____

Fax: _____ Cell Phone: _____

I have read and agree to the responsibilities of a Club Sports Advisor and agree to serve as advisor for the above listed Boston College Club Sport.

Signature of Advisor: _____ Date: _____